

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
Tele:01652 659441

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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 18<sup>th</sup> May 2026 at 7pm after the Annual Meeting of the Town Council in the Pavilion Room at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson – Town Clerk – *D Hotson*

*Date of issue – 13<sup>th</sup> May 2026*

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## Agenda

### Procedural

- 2605/01** To receive any apologies and reasons for absence.
- 2605/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2605/03** To approve the minutes for the following meetings: -
- Full Council – 27<sup>th</sup> April 2026.
  - Village Hall Working Group minutes – 11<sup>th</sup> May 2026.
- 2605/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2605/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

### **2605/06** Planning

To be notified of decisions received and consider the following from North Lincolnshire Council determining actions required.

**COMP/2025/0078 ENF 263** – appeal regarding the erection of fence and gates exceeding 1m adjacent to the highway without planning permission at 128 High Street, Broughton.

### **2605/07** Clerks Report

- a. ICCM Photographic Competition.
- b. Update on the NLC In Bloom grant.

### Highways / Town issues / North Lincolnshire Council items.

- 2605/08** To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.

### Reports / Updates

- 2605/09** To receive a report from the mayor determining any actions required.
- 2605/10** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2605/11** To consider any Police & Neighbourhood Watch issues determining actions required.

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- 2605/12** To receive an update report from the Village Hall Working Group, including any recommendations and actions determining any actions required.
- 2605/13** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2605/14** To receive an update report for the Broughton Allotment Association determining any further actions required.
- 2605/15** To receive an update report for the Appleby Lane Cemetery and closed Churchyard determining any further actions required.
- 2605/16** To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.
- 2605/17** To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.

## **General Items**

- 2605/18** To notify the Clerk of items to be placed on the agenda for the next meeting.
- 2605/19** To consider attendance to the Farm Watch Launch event on June 11<sup>th</sup>.
- 2605/20** To determine actions required for the following: -
- Best Kept Front Garden – criteria, dates and judging.
  - Best Kept Allotments - criteria, dates and judging.

## **Finance/Grant Requests**

- 2605/21** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30<sup>th</sup> April 2026.
- 2605/22** To be notified of the ERNLLCA training events determining any attendance.
- 2605/23** To be notified of the Wressle Oil grant awarded determining actions required.
- 2605/24** To consider the cost to install Christmas lights on the High Street determining actions required.
- 2605/25** To be notified of the insurance quotes determining actions required.
- 2605/26** To consider the request for a grant from the North Lincolnshire Beekeepers for the use of the village hall.
- 2605/27** To consider a sponsorship package for the 2026 North Lincolnshire Scouts Awards Evening.

**2605/28** **Time and date of the next meetings to be confirmed.**

Broughton Village Hall Working Group as Monday 22<sup>nd</sup> June 2026 at 7pm.

Broughton Town Council Meeting as Monday 29<sup>th</sup> June 2026 at 7pm.

**2605/29** **Part B – Closed to the public.**

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- HR/H&S.

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## Appendix 1 – April 2026

Date: 13/05/2026

Broughton Town Council - I&E Current Year

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Current Bank A/c

### List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2026	North Lincolnshire Council	DD	64.10		Business Rates - Cemetery
01/04/2026	North Lincolnshire Council	DD	853.67		Business Rates - Centre
02/04/2026	Amazon	DDR 01	11.54		Office Admin
02/04/2026	WASP Clothing	BACS 01	32.50		Staff clothing
02/04/2026	Motor Fuel Ltd	BACS 02	64.98		Mower Fuel
02/04/2026	EON	DD	774.71		March 2026
02/04/2026	Union Flag Company	BACS 03	396.78		Flagpole and flag
02/04/2026	TurnerWarran	BACS 04	79.20		Inv 3932
02/04/2026	Sissons Gardening Services	BACS 05	250.00		Inv 1430
02/04/2026	BCSA	BACS 06	448.80		Inv 84
02/04/2026	Perkins, George, Mawer & Co	BACS 07	700.00		Allotment rent
07/04/2026	Bookteq	DDR 02	90.00		March 2026
07/04/2026	Talk Talk Business	DD	51.38		March 2026
09/04/2026	Free Prints	BACS 20D	7.28		Civic Dinner
10/04/2026	Amazon	BACS 20A	4.89		Civic Dinner
13/04/2026	Amazon	BACS 20B	79.60		Civic Dinner
13/04/2026	Amazon	BACS 20C	9.99		Civic Dinner
14/04/2026	Sainsburys	BACS 20F	162.41		Civic Dinner
14/04/2026	Wressle Vineyard	DDR 06	300.00		Civic Dinner
15/04/2026	Amazon	BACS 20E	9.99		Civic Dinner
16/04/2026	Mobile Phones	DD	64.26		April 2026
16/04/2026	Adobe	DDR 03	19.97		April 2026
16/04/2026	EON	DD	774.71		March 2026
20/04/2026	WAVE	DD	18.14		Jan-Apr 2026
20/04/2026	Active Copier Systems	BACS 08	47.13		February & March 2026
20/04/2026	Morrisons	BACS 20	51.80		Civic Dinner
20/04/2026	Morrisons	BACS 20G	11.25		Civic dinner
21/04/2026	HSBC	DD	2.38		Bank charges
21/04/2026	IONOS	DDR 04	9.60		April 2026
21/04/2026	WAVE	DD	13.10		Jan - Apr 2026
23/04/2026	British Gas	DD	17.80		March 2026

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Broughton Town Council - I&E Current Year

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Time: 14:45

Current Bank A/c

## List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/04/2026	ERNLLCA	BACS 09	1,254.98		Membership renewal
23/04/2026	Brigg Division Rangers	BACS 10	100.00		Donation s137
23/04/2026	Public Sector Audit	BACS 11	968.70		Internal Audit Fee
23/04/2026	Bishop Burton College	BACS 12	90.00		Training - PA1
23/04/2026	Rialtas	BACS 13	252.00		Annual Fee
23/04/2026	Tesco	BACS 14	50.36		Mower fuel
23/04/2026	WASP Clothing	BACS 15	90.50		Staff Clothing
23/04/2026	Motor Fuel Ltd	BACS 16	86.74		Mower fuel
23/04/2026	J Hinchcliffe	BACS 17	25.00		Allotment refund
23/04/2026	For Heavens Cake	BACS 18	85.00		Civic Dinner
23/04/2026	Dukeries Domestic Ltd	BACS 19	224.84		Inv 5284
23/04/2026	Lak Thai	BACS 21	1,220.00		Civic Dinner
23/04/2026	Broughton Village Hall	BACS 22	149.00		Civic Dinner
23/04/2026	Tesco	BACS 23	70.38		Civic Dinner
23/04/2026	Vistaprint	BACS 23A	96.27		Civic Dinner
23/04/2026	M & S	BACS 24	8.15		Civic Dinner
23/04/2026	Goddard Cheese	BACS 24A	82.35		Civic Dinner
23/04/2026	Cote Hill Cheese	BACS 24B	17.50		Civic Dinner
24/04/2026	Veolia	DD	195.92		March 2026
29/04/2026	Timpson	BACS 25	38.00		Keys
29/04/2026	Motor Fuel Ltd	BACS 26	51.09		Mower fuel
29/04/2026	HMRC	BACS 27	2,006.24		April 2026
29/04/2026	Pensions	BACS 28	1,296.68		April 2026
29/04/2026	Salaries	BACS 29	7,683.91		April 2026
29/04/2026	Gainsborough TC	BACS 30	90.00		Civic Dinner
29/04/2026	BCSA	BACS 31	1,158.00		Inv 85
29/04/2026	Microsoft	BACS 32	103.78		Online services
29/04/2026	Amazon	DDR 05	27.64		First Aid dressings
29/04/2026	Amazon	DDR 07	16.64		Storage boxes
<b>Total Payments</b>			<b>22,961.63</b>		