

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441

Email:admin@broughtontowncouncil.gov.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 27th April 2026 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson – Town Clerk – *D Hotson*

Date of issue – 22nd April 2026

Agenda

Procedural

- 2604/01** To receive any apologies and reasons for absence.
- 2604/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2604/03** To approve the minutes for the following meetings: -
- Full Council – 30th March 2026.
 - General Purpose Committee – 13th April 2026.
 - Village Hall Working Group minutes – 20th April 2026.
- 2604/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2604/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

2604/06 Planning

To be notified of decisions and planning applications received from North Lincolnshire Council determining actions required.

The following application have been received from NLC for discussion by the Town Council

2025/775 – application for approval of all reserved matters pursuant of outline planning permission PA/2022/291 for two detached dwellings with appearance, landscaping, layout and scale for subsequent approval at 81-83 Brooklands Avenue, Broughton.

2026/460 – planning application to vary condition 5 and remove condition 8 of PA/2026/26 in order for greater flexibility for pre-booked events to enable the public to purchase and collect products from the premises respectively at The Poplars, Brigg Road, Wressle.

2026/276 – planning application to vary condition 1 of application PA/2025/349 (variation of PA/2021/1338 to amend the boundary treatments at 128 High Street, Broughton.

2026/376 – planning permission for garage conversion and single storey link extension at 4 Millers Way, Broughton.

BROUGHTON TOWN COUNCIL

2604/07 Clerks Report

- a. ERPF contribution rates.
- b. Environmental Agency – monthly information sheet.
- c. HWRA – Village Hall Information Bulletin.
- d. Brigg Locality Meeting minutes 31/03/26.

Highways / Town issues / North Lincolnshire Council items.

2604/08 To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.

Reports / Updates

2604/09 To receive a report from the mayor determining any actions required.

2604/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2604/11 To consider any Police & Neighbourhood Watch issues determining actions required.

2604/12 To receive an update report from the Village Hall Working Group, including any recommendations and an update on the Lease & Trustees outstanding actions determining any actions required.
To consider the request to hang canvases across the stage at the village hall determining actions required.

To consider the village hall revaluation report determining actions required.

To consider the refurbishment of the village hall kitchen determining actions required.

2604/13 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2604/14 To receive an update report for the Broughton Allotment Association determining any further actions required.

2604/15 To receive an update report for the Appleby Lane Cemetery and closed Churchyard determining any further actions required.

2604/16 To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.

2604/17 To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.

General Items

2604/18 To notify the Clerk of items to be placed on the agenda for the next meeting.

2604/19 To be notified of the H2 East Pipeline correspondence determining any actions required.

2604/20 To be notified of the correspondence received from Ravers regarding the installation of a joint trophy cabinet for both Football and Cricket trophies determining any actions required.

2604/21 To consider engaging periodpacks.com determining any actions required.

Finance/Grant Requests

2604/22 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st March 2026.

2604/23 To be notified and approve the full Internal Audit report 2025/26 determining any further actions required.

2404/24 To approve the Annual Governance Statement 2025/26.

2404/25 To approve the Accounting Statement 2025/26.

2604/26 To consider the installation of a bench on the junction of Burnside and Brooklands.

2604/27 To be notified of the ERNLLCA training events determining any attendance.

2604/28 To consider the completion of a grant application for the NLC Community in Bloom grant determining any actions required.

2604/29 To consider the renewal of the ICCM membership at a cost of £110.

2604/30 To consider the renewal of the service level agreement to empty the bins in the pocket park.

BROUGHTON TOWN COUNCIL

2604/31 To consider the request for a grant from the North Lincolnshire Beekeepers for the use of the village hall.

2604/32 **Time and date of the next meetings to be confirmed.**

Broughton Village Hall Working Group as Monday 11th May 2026 at 7pm.

Broughton Town Council Annual Meeting of the Town Council as Monday 18th May 2026 at 7pm and the Broughton Town Council May meeting will follow.

2604/33 **Part B – Closed to the public.**

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Pocket Park.

Appendix 1 – March 2026

Date: 20/04/2026		Broughton Town Council - I&E Current Year		Page 1	
Time: 15:27		Current Bank A/c			
List of Payments made between 01/03/2026 and 31/03/2026					
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/03/2026	Veolia	DD	203.12		January 2026
02/03/2026	North Lincolnshire Council	DD	660.32		Change to valuation banding
02/03/2026	Bookteq	DD	90.00		February 2026
02/03/2026	Broughton Village Hall	BACS 285	8,128.22		Grant
02/03/2026	Broughton Village Hall	BACS 285	-5,000.00		Grant
02/03/2026	Broughton Village Hall	BACS 285	5,000.00		Grant
02/03/2026	Broughton Village Hall	BACS 285	-3,128.22		Grant
02/03/2026	Broughton Village Hall	BACS 285	3,128.22		Grant
03/03/2026	Microsoft	BACS 283	596.16		Online services
03/03/2026	Container King	BACS 284	76.80		Inv 74599
04/03/2026	BCSA	BACS 286	148.80		Inv 83
04/03/2026	Couplands	BACS 287	9.95		Mayoral allowance
04/03/2026	Amazon	BACS 287A	17.85		Mulled wine
05/03/2026	Planning Portal	BACS 282	2,731.00		Planning submission
10/03/2026	Amazon	DDR 107	5.15		Disinfectant wipes
10/03/2026	Amazon	DDR 108	33.98		Tower extension/Wipes
10/03/2026	Amazon	DDR 109	13.85		Cable tidy box
11/03/2026	Screwfix	BACS 274	27.77		Safety clothing
11/03/2026	M Jaques	BACS 275	60.45		Travel expenses
11/03/2026	Brigg Office Supplies	BACS 276	22.80		Inv 47238
11/03/2026	Ripon Ground Care	BACS 277	215.00		Weed sprayer
11/03/2026	Active Copier Systems	BACS 278	18.00		Service Charge
11/03/2026	Bishop Burton College	BACS 279	269.00		PA6 - B Turner
11/03/2026	Bishop Burton College	BACS 280	234.00		PA1 - M Jaques
11/03/2026	Bishop Burton College	BACS 281	234.00		PA1 - B Turner
12/03/2026	Ripon Ground Care	BACS 271	50.00		Weed Killer
12/03/2026	ERPF	BACS 272	45.00		Pension February
12/03/2026	GREC Systems	BACS 273	12,802.60		CCTV installation
12/03/2026	Laptops Direct	DDR 106	525.45		Lenova Laptop
12/03/2026	Talk Talk Business	DD	47.89		February 2026
16/03/2026	Adobe	DD	19.97		March 2026
17/03/2026	Mobile Phones	DD	59.90		March 2026
17/03/2026	EON	DD	903.68		February 2026
18/03/2026	Bowness Electrical	BACS 288	78.73		Inv 48922
18/03/2026	Tesco	BACS 289	23.03		Mower fuel
18/03/2026	Motor Fuel Ltd	BACS 295	14.81		Mower fuel
19/03/2026	Amazon	DDR 110	58.60		Combination padlocks
20/03/2026	Amazon	DDR 111	13.93		Honda parts
21/03/2026	HSBC	DD	60.00		Bank charges
21/03/2026	HSBC	DD	0.60		Bank charges
21/03/2026	HSBC	DD	-60.00		Bank charges
23/03/2026	IONOS	DD	9.60		March 2026
23/03/2026	British Gas	DD	16.92		February 2026
24/03/2026	Amazon	DDR 112	9.43		Safety display stickers
24/03/2026	Amazon	DDR 113	77.84		Combination locks
24/03/2026	Amazon	DDR 114	25.00		Caution work in progress signs
25/03/2026	Screwfix	BACS 290	6.88		Cistern lever

Continued on Page 2

BROUGHTON TOWN COUNCIL

Date: 22/04/2026

Broughton Town Council - I&E Current Year

Page 2

Time: 10:21

Current Bank A/c

List of Payments made between 01/03/2026 and 31/03/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
17/03/2026	Mobile Phones	DD	59.90		March 2026
17/03/2026	EON	DD	903.68		February 2026
18/03/2026	Bowness Electrical	BACS 288	78.73		Inv 48922
18/03/2026	Tesco	BACS 289	23.03		Mower fuel
18/03/2026	Motor Fuel Ltd	BACS 295	14.81		Mower fuel
19/03/2026	Amazon	DDR 110	58.60		Combination padlocks
20/03/2026	Amazon	DDR 111	13.93		Honda parts
21/03/2026	HSBC	DD	60.00		Bank charges
21/03/2026	HSBC	DD	0.60		Bank charges
21/03/2026	HSBC	DD	-60.00		Bank charges
23/03/2026	IONOS	DD	9.60		March 2026
23/03/2026	British Gas	DD	16.92		February 2026
24/03/2026	Amazon	DDR 112	9.43		Safety dsplay stickers
24/03/2026	Amazon	DDR 113	77.84		Comination locks
24/03/2026	Amazon	DDR 114	25.00		Caution work in progress signs
25/03/2026	Screwfix	BACS 290	6.88		Cistern lever
25/03/2026	Bowness Electrical	BACS 291	78.00		Inv 48926
26/03/2026	Brigg Office Supplies	BACS 270	15.35		47329
26/03/2026	EON	DD	2,680.47		February 2026
30/03/2026	Veolia	DD	202.58		February 2026
30/03/2026	Salaries	BACS 292	6,802.01		March 2026
30/03/2026	HMRC	BACS 293	1,812.01		March 2026
30/03/2026	ERPF	BACS 294	1,433.66		March 2026
Total Payments			41,610.16		