

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
DN20 0AB
Tele:01652 659441

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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 28th April 2025 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 23rd April 2025

Agenda

Procedural

- 2504/01** To receive any apologies and reasons for absence.
- 2504/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2504/03** To approve the minutes for the following meetings: -
- Full Council – 24th March 2025.
 - Broughton Town Council / Village Hall Trustee Meeting – 14th April 2025.
- 2504/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2504/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

2504/06 Planning

To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

The following application received from NLC for discussion by the Town Council.

2025/127 – planning permission to erect a two-storey rear and side extension at 31 South View, Broughton.

2025/128 – planning permission to erect a detached garage at 1 Brigg Road, Broughton

2025/129 - planning permission to erect a single-storey front and side extension at Brackenhill, Scawby Road, Broughton.

2025/228 – planning permission for change of use at first floor from a managers flat/residential accommodation to storage at Flat, Red Lion, 45 High Street, Broughton.

2025/349 – planning permission to vary condition 2 and 4 of PA/2021/1338 to include changes to windows, doors, internal layout and external layout at 128 High Street, Broughton.

2025/395 – planning permission for a two-storey rear extension and single storey front extension at 7 Labrador Drive, Broughton.

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2025/493 – planning permission to erect forestry workers dwelling and demolish existing structure at Broughton Sawmill, Ermine Street, Broughton.

To consider submitting a listed building application for the cleaning of the war memorial.

2504/07 Clerks Report

- a. ERNLLCA Newsletter – March 2025.
- b. ERNLLCA – Good Cllr Guide to Finance + update to model Financial Regulations information.
- c. CPRE Countrywise Newsletter – April 2025.
- d. Grass verge question.
- e. Update on the Brooklands Traffic Road Order.
- f. NLC Code of Conduct training events.

Highways / Town issues / North Lincolnshire Council items.

2504/08 To receive an update on reported highway issues determining any further actions required.

2504/09 To be notified of any further highway issues determining any actions required.

Reports / Updates

2504/10 To receive a report from the mayor determining any actions required.

2504/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2504/12 To consider any Police & Neighbourhood Watch issues determining actions required.

2504/13 To receive an update report from the Village Hall Committee determining any actions required.

2504/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2504/15 To receive an update report for the Broughton Allotment Association determining any further actions required.

2504/16 To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

2504/17 To receive an update report from the Events Working Group determining any actions required.

General Items

2504/18 To notify the Clerk of items to be placed on the agenda for the next meeting.

Finance

2504/19 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st March 2025.

2504/20 To be notified the request for a grant to assist St John Ambulance to roll out local community first aid sessions determining actions required.

2504/21 To consider the renewal of the ICCM membership for 2025 at a cost of £105.

2504/22 To consider the renewal of the ERNLLCA membership for 2025 at a cost of £1,234.87.

2504/23 To consider a grant towards the running costs of Broughton Village Hall for 2025/26.

2504/24 To consider a grant to the Broughton Amateur Dramatics Society.

2504/25 **Time and date of the next meeting to be confirmed as Monday 19th May 2025 at 7pm, prior to this will be the Annual Meeting of the Town Council at 6.30pm.**

2504/26 **Part B – Closed to the public.**

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

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Appendix 1 – March 2025

Date: 16/04/2025

Broughton Town Council - I&E 2024/25

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Time: 15:27

Current Bank A/c

List of Payments made between 01/03/2025 and 31/03/2025

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|-----------------------|----------------------------|-----------|------------------|----------------|-------------------------------|
| 03/03/2025 | Virgin Business Current | Close | 2,879.09 | | Wrong date |
| 03/03/2025 | Virgin 28565816 | Close | 118.52 | | Wrong date |
| 03/03/2025 | Microsoft | DD | 596.16 | | Annual service charge 2025-26 |
| 05/03/2025 | Talk Talk Business | DD | 39.18 | | March 2025 |
| 06/03/2025 | Container King | BACS 247 | 76.80 | | Inv 66405 |
| 06/03/2025 | Mark Simmonds | BACS 248 | 3,600.00 | | Mark Simmonds |
| 06/03/2025 | BCSA | BACS 249 | 74.40 | | Inv 71 |
| 06/03/2025 | Bennetts Timber | BACS 250 | 133.71 | | Fence wood posts |
| 06/03/2025 | Brigg Service Station | BACS 250A | 14.64 | | Brigg Service Station |
| 06/03/2025 | ERNLLCA | BACS 251 | 196.01 | | Inv 2121 |
| 10/03/2025 | Timpson Ltd | DDR 113 | 36.00 | | Engraving plaques |
| 10/03/2025 | Screw fix | BACS 252 | 34.53 | | Shank & Washer |
| 12/03/2025 | Turnbull | BACS 252A | 7.16 | | Flushvalve clip |
| 13/03/2025 | ERNLLCA | BACS 253 | 36.00 | | Inv 2157 |
| 13/03/2025 | Rialtas | BACS 254 | 180.00 | | Inv 32371 |
| 13/03/2025 | Rialtas | BACS 257 | 84.00 | | Inv 32409 |
| 17/03/2025 | Tesco | DDR 114 | 1.45 | | Refreshments |
| 17/03/2025 | Adobe | DD | 19.97 | | Acrobat Pro |
| 17/03/2025 | EON | DD | 886.61 | | February 2025 |
| 17/03/2025 | EON | DD | 57.22 | | February 2025 |
| 18/03/2025 | Mobile Phones | DD | 50.69 | | March 2025 |
| 20/03/2025 | Align Architect | BACS 256 | 4,980.00 | | Inv 25-1028 |
| 20/03/2025 | North Lincolnshire Council | BACS 255 | 37.20 | | Wreath collection cemetery |
| 20/03/2025 | Dukeries Domestic Ltd | BACS 258 | 121.53 | | Inv 4297 |
| 20/03/2025 | IONOS | DD | 9.60 | | March 2025 |
| 20/03/2025 | Screw fix | DDR 115 | 136.35 | | Inv A21104527642 |
| 20/03/2025 | Amazon | DDR 116 | 19.38 | | Wellingtons |
| 21/03/2025 | HSBC | DD | 9.52 | | Bank Charges |
| 21/03/2025 | Amazon | DDR 117 | 16.77 | | Strimmer head |
| 27/03/2025 | Brigg Office Supplies | BACS 259 | 17.94 | | Copy paper |
| 27/03/2025 | WASP Clothing | BACS 260 | 72.00 | | Work wear |
| 27/03/2025 | Screw fix | BACS 261 | 11.98 | | Screw eyes |
| 27/03/2025 | Brigg Service Station | BACS 261A | 16.16 | | Mower fuel |
| 27/03/2025 | Screw fix | BACS 261B | 23.98 | | Ultra screws/tape |
| 27/03/2025 | Farmstar Ltd | BACS 262 | 22.50 | | Strimmer cable |
| 27/03/2025 | Tesco | BACS 263 | 40.00 | | Fuel |
| 27/03/2025 | Bennetts Timber | BACS 264 | 43.57 | | Plywood |
| 28/03/2025 | ERPF | BACS 265 | 1,189.71 | | Pensions - March 2025 |
| 28/03/2025 | HMRC | BACS 266 | 1,248.94 | | March 2025 |
| 31/03/2025 | Salaries | BACS 267 | 6,167.17 | | March 2025 |
| Total Payments | | | 23,306.44 | | |