Minutes from the meeting held on Monday 26th October 2026 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Harness, Price (Chair), Portess, Ross, Taylor, Simpson.

Also Present: 2 residents & Town Clerk – Deb Hotson.

2610/01 Apologies and reasons for absence received from Cllrs Carter, Senior & Lee.

2610/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
A resident asked for an update on the Brooklands Avenue. road traffic order that was started about 3 years ago. The Clerk had been informed that this was not a priority but will chase again.

2610/03 To approve the minutes for the following meetings: -
Resolved - Full Council held on 28th September 2026.
Resolved - General Purpose Committee held on 12th October 2026.

2610/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Ross declared a personal interest in agenda item 2610/07.

2610/05 To note dispensations given to any member of the Council in respect of the agenda items listed.
None outstanding.

2610/06 To consider approval of the Social Media Policy.
Resolved – approval of the policy.

2610/07 **Planning**
To be notified of decisions received from North Lincolnshire Council determining actions required.
PA/2026/276 – the appeal against a refusal of planning permission for the development of land without complying with conditions subject to which a previous planning application was granted at 128 High Street, Broughton has been dismissed by the Planning Inspectorate.
The following application was received after the agenda was issued and will be submitted under the Clerks Delegated Powers.
2026/1201 – consent to display a site information board to be located adjacent to the consented solar farm development at land at Little Crow Solar Park, Broughton.
Resolved – no objection or comment.

2610/08 **Clerks Report**

a. Brigg Neighbourhood Community Engagement Network meeting minutes.
b. HWRA Village Hall Information Bulletin.
c. Environment Agency monthly information.

Highways / Town issues / North Lincolnshire Council items.

2610/09 To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.
Scawby Road has been reported several times, but no responses have been received regarding actions. Clerk to chase up again.
Concerns have been raised with NLC regarding the lack of staff emptying bins. This is being looked into.

2610/10 To receive an update on the placement of a mobile speed device on Brigg Road and associated costs determining actions required.

The Clerk is waiting for NLC to come back with a price and report to place the device on the post opposite Greyfriars.
Clerk to chase up Cllr Senior regarding the current speed devices to wipe them clear of any data and check the setup is correct.

Reports / Updates

2610/11 To receive a report from the mayor determining any actions required.
Cllr Price stated that it had been a quiet month as she has been on holiday.
Cllrs who had attended civic events in her absence were thanked.

2610/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
Cllr Ross stated with it being ½ term there were activities around Scunthorpe Museum and the Discovery Centre.
There are to be 'Drop in Spaces' rolled out across the hubs where you can try out equipment and find out about the anti-fall campaign. Further information is on the website.
There is to be a crackdown on littering specifically fly tipping. So far this year there have been 6.5k fines issued for litter dropping.
The Police are carrying out walks around Brigg and surrounding areas with the drug dogs.
Cllr Ross to find out what is happening with the development on Burnside and Hillside.

2610/13 To consider any Police & Neighbourhood Watch issues determining actions required.
Residents to be vigilant regarding cable theft.

2610/14 To receive an update report from the Village Hall Working Group, including any recommendations and actions determining any actions required.
Cllr Harness went through the notes from the last meeting.
Cllr Ross will be stepping back from the Working Group due to people not supporting the village hall when organised by Cllr Ross & the caretaker. Cllr Ross stated that with everyone working hard to keep the village hall going she would step back.
Cllr Ross & Portess handed back the keys to the village hall.
Cllr Harness updated members that an act had been booked for NYE at the village hall with tickets £10 and bring your own snacks and drinks. Tickets will be on sale after the Firework event.
Cllr Price asked that the minutes were sent out earlier.
Cllr Harness asked if it was appropriate to add to the next agenda the maintenance grant for the Village Hall. The Clerk stated that the Village Hall finances were healthy and are doing well. This was due to the last 2 years rent & utility invoices being claimed from the leasing of the library and the new financial management.

2610/15 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
Grant applications are open until 31/12.

2610/16 To receive an update report for the Broughton Allotment Association determining any further actions required.
Cllr Harness provided the following report:
Little damage had been caused on the site with the recent high winds.
The Association and In Bloom group have planted 300+ bulbs to replace the ones dug up by mistake when Cadent were working on the adjacent verges.
The Social events are going well.

2610/17 To receive an update report for the Appleby Lane Cemetery and closed Churchyard including the removal of the beech tree determining any further actions required.

The works to the beech tree were approved and the Clerk will look at getting quotes to carve something into the remaining trunk.
It was raised by a resident that the flood lights at the church were not working and that in the past these had been sponsored by residents for the PCC to manage. The resident has been told that this is a Town Council issue. This is not the case so the Clerk will contact the PCC to ensure they are aware that this is not part of the ground maintenance.

2610/18 To receive an update report for the Firework Event Working Group determining actions required.
The notes from the last meeting had been circulated. All was on track.
A resident had suggested that low noise fireworks are used and provided statistics of effects on livestock and pets. It was not known if this resident lived in the parish.
Clerk to inform the residents that the Council make local residents and business aware of the event well in advance. The Council would look at alternative options next year.

2610/19 To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.
The board will be erected in due course once the small information boards had been completed.

2610/20 To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.
The next meeting is scheduled for 17th December.

2610/21 To receive an update report on the Remembrance Day Service 2026.
The Clerk went through the programme.
Resolved – a £200 donation to be given to the RBL Poppy Appeal for the wreaths and crosses.
Over the last couple of years, the donations have fallen due to there are no door-to-door poppy sellers.
Cllr Price to look at an additional event next year and maybe some door to door sales.

2610/22 To receive a report from the General-Purpose Committee meeting determining any actions required.
The minutes were circulated prior to the meeting and the proposals approved.
Resolved – a Portaloo to be placed in the compound to the front of the building. This will be serviced weekly and will be for use of the general public and football/cricket when using the site. This will be trailed for 3 months.

General Items

2610/23 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Xmas lights competition, Charity lights and judging.
- December meeting – budget.

2610/24 To be notified of the Project Union: East Cost – Invitation to Project Briefing determining any actions required.
Cllr Price will be attending the online meeting.

2610/25 To be notified of the ERNLLCA training events determining any actions required.
Resolved – the Clerk & Deputy Clerk will be attending the Christmas ERNLLCA/SLCC Networking Event on 3rd December.

2610/26 To be notified of the DSA Airspace Consultation determining any actions required.
Item noted.

2610/27 To receive an update on when the repairs will be carried out at the Pocket Park and when the general maintenance will be carried out.
8.20pm – one resident left the meeting.
Advert to be put out next year to try and engage residents in a community event to remove the balsam along the watercourse.

Finance/Grant Requests

2610/28 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30th September 2026.

Resolved – the accounts were approved.

2610/29 To consider donating to the Lindsey Lodge Hospice to remove the Christmas Tree.

Resolved – a sum of £100 was approved.

2610/30 To consider the cost to install an electricity supply at the Appleby Lane Cemetery determining actions required.

The quote had not yet been received. Item deferred.

2610/31 **Time and date of the next meetings to be confirmed.**

Broughton Village Hall Working Group as Monday 23rd November 2026 at 7pm.

Broughton Town Council Meeting as Monday 30th November 2026 at 7pm.

Another resident left the meeting.

2610/32 **Part B – Closed to the public.**

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- **Resolved –** the s106 money in principle can be used for the refurbishment project. Clerk to get written confirmation from BCSA that they agree with this. All members agreed that this fund can be used on the refurbishment.
- The Clerk has submitted an application to the Community Pride fund with the assistance of Cllr Rob Waltham.
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The meeting closed at 8.40pm.

Appendix 1 - September 2026

Date: 19/10/2026 **Broughton Town Council - I&E Current Year** **Page 1**

Time: 14:35 **Current Bank A/c**

List of Payments made between 01/09/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2026	North Lincolnshire Council	DD	959.00		Business Rates
01/09/2026	North Lincolnshire Council	DD	69.00		Business Rates
04/09/2026	Talk Talk Business	DD	40.52		August 26
07/09/2026	Yards Apart	BACS 139	240.00		INV 2438
07/09/2026	Bookteq	DD	90.00		September 26
08/09/2026	Amazon	DDR 45	18.17		Fire signage
08/09/2026	Amazon	DDR 47	10.57		Fire signage
08/09/2026	Amazon	DDR 49	14.03		Stripping discs
09/09/2026	Bridge McFarland	BACS 140	1,814.00		Interim Invoice - Pocket Park
09/09/2026	Norton Security Systems	BACS 141	150.00		Maintenance
09/09/2026	Container King	BACS 142	76.80		INV 77884
09/09/2026	Container King	BACS 143	76.80		Inv 77789
13/09/2026	Tesco	DDR 48	50.00		Cash for Petty cash
16/09/2026	Adobe	DD	19.97		Sept 26
16/09/2026	Container King	BACS 123	76.80		INV 78313
16/09/2026	Screwfix	BACS 134	8.51		Float fill valve
16/09/2026	Tesco	BACS 135	51.73		Mower fuel
16/09/2026	Gainsborough Town Council	BACS 136	90.00		Civic Dinner
16/09/2026	Active Copier Systems	BACS 137	35.23		August 26
16/09/2026	Brigg Service Station	BACS 138	127.41		Mower fuel
16/09/2026	EON	DD	45.65		August 26
17/09/2026	Amazon	DDR 46	6.25		Split clamp
17/09/2026	Screwfix	BACS 133	20.99		Padlock
17/09/2026	Mobile Phones	DD	64.26		August 26
21/09/2026	IONOS	DD	9.60		Sept 26
21/09/2026	HSBC	DD	0.40		Bank charges
22/09/2026	Bright HR	DD	258.53		Sept 26
22/09/2026	EON	DD	286.61		August 26
23/09/2026	British Gas	DD	16.59		August 26
23/09/2026	Microsoft	BACS 126	60.48		Business basics
24/09/2026	Perkins, George, Mawer & Co	BACS 132	700.00		Allotment rent

Date: 19/10/2026 **Broughton Town Council - I&E Current Year** **Page 2**

Time: 14:35 **Current Bank A/c**

List of Payments made between 01/09/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
28/09/2026	Container King	INV 78413	76.80		INV 784123
28/09/2026	PKF Littlejohn	BACS 125	756.00		External Audit Fee
28/09/2026	ROSPA	BACS 127	351.60		Annual Inspections
28/09/2026	Ripon Groundcare	BACS 128	118.98		Blade kit
28/09/2026	HMRC	BACS 129	2,049.49		Sept 26
28/09/2026	Veolia	DD	132.25		August 26
30/09/2026	ERPF	BACS 130	1,354.60		Sept 26
30/09/2026	Salaries	BACS 131	8,234.57		Sept 26
		Total Payments	18,562.19		