



Broughton Town Council

Personnel Committee Minutes

Minutes of the meeting of the Personnel Committee held at 7.15pm on Monday 10th August 2026 at the Phil Grundy Community & Sports Centre.

Present: Cllr Harness, Cllr Price (Chair), Cllr Taylor, Cllr Senior & Cllr Simpson.

Also present: Clerk to the Council – Deb Hotson.

1. Apologies for Absence

All present.

2. Declaration of Interest

a. To record any declaration of interest in respect of the agenda.

None declared.

b. To note any dispensations given to any member of the Committee in respect of the agenda.

Non-outstanding.

3. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – to exclude the public and press.

4. Personnel issues

Staffing

Advice has been sought from BrightHR on personnel issues, and these were discussed in depth and provisions put in place.

5. AOB

No other items raised.

Date and Time of the next meeting

TBA.

The meeting closed at 8.45pm.