Broughton Town Council
Personnel Committee Minutes

Minutes of the meeting of the Personnel Committee held at 6.30pm on Monday 2nd November 2026 at the Phil Grundy Community & Sports Centre.
Present: Cllr Price (Chair), Cllr Simpson, Cllr Harness, Cllr Taylor, Cllr Senior.
Also present: Clerk to the Council – Deb Hotson.

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1. **Apologies for Absence**
   All members present.

2. **Declaration of Interest**
a. To record any declaration of interest in respect of the agenda.
   None declared.
b. To note any dispensations given to any member of the Committee in respect of the agenda.
   Non-outstanding.

3. **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.**
   Resolved – to exclude the public and press.

4. **Personnel issues**
a. Village Hall
   The Committee acknowledged the resignation of the caretaker. Clerk to ask the caretaker to reconsider.
   Cllrs Taylor, Simpson & Senior left the meeting.

b. Appraisals
   Cllrs Price & Harness carried out this year's appraisals.

5. **AOB**
   No other items raised.

Date and Time of the next meeting
TBA.

Date: 30th November 2026 Signed: