

# BROUGHTON TOWN COUNCIL MINUTES

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**Minutes from the meeting held on Monday 18<sup>th</sup> May 2026 at 7.15pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.**

Present: Cllrs Carter, Harness, Lee, Price (Chair), Portess, Taylor, Ross, Simpson.

Also Present: 1 resident & Town Clerk – Deb Hotson.

**2605/01** Apologies and reasons for absence received from Cllr Senior.

**2605/02** **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident stated that the minutes of the last Village Hall meeting stated he was retired, the Clerk will amend.

**Resolved** – to reopen the meeting.

**2605/03** To approve the minutes for the following meetings: -

**Resolved** – approval of the Full Council held 27<sup>th</sup> April 2026.

**Resolved** - Village Hall Working Group minutes held 11<sup>th</sup> May 2026 with the agreed amendment.

**2605/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a prejudicial interest in agenda item 2605/06.

Cllr Price declared a personal interest in agenda item 2605/27.

Cllrs Simpson & Taylor declared a personal interest in agenda item 2605/23.

**2605/05** To note dispensations given to any member of the Council in respect of the agenda items listed.  
None declared.

**2605/06** **Planning**

To be notified of decisions received and consider the following from North Lincolnshire Council determining actions required.

The following decisions were received from NLC.

**2025/775** – approval of reserved matters has been granted for outline planning permission for two detached dwellings at 81-83 Brooklands, Broughton.

**2025/1219** – full planning permission granted to erect a detached tractor shed including demolition of existing timber storage sheds at land adjacent to 16 Wressle Road, Broughton.

**2026/281** – outline planning permission granted to erect a self-build dwelling including access at 1 Town Hill Drive, Broughton.

**2026/376** – householder planning permission for garage conversion and single storey link extension at 4 Millers Way, Broughton.

The following application received from NLC were discussed by the Town Council.

**COMP/2025/0078 ENF 263** – appeal regarding the erection of fence and gates exceeding 1m adjacent to the highway without planning permission at 128 High Street, Broughton.

The council have no further comments.

**2605/07** **Clerks Report**

- a. ICCM Photographic Competition closing 30<sup>th</sup> July. Clerk to take photos again.
- b. Update on the NLC In Bloom grant.
- c. Environmental Agency monthly update – What are flood risk management systems.
- d. HSBC FSCS limit protection has increased from £85-£120k.
- e. The electrical works have been completed.

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- f. Environmental Statement issued in support of a planning application at Wressle wellsite. Application to follow.
- g. The Clerk provided an update on the Sports England objection to the recently submitted planning application for the Centre. A teams meeting had taken place which both Cllrs Simpson and Senior had attended with the Clerk, and a way forward has been agreed.

## **Highways / Town issues / North Lincolnshire Council items.**

- 2605/08** To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.

The Clerk has escalated the lack of communication from NLC Highway Department regarding the overhanging trees on Appleby Lane, still no response.

The concerns raised with NLC Highway Department regarding the parking on South View and Staniwell grass again has received much communication until today when the Officer stated that he had passed to another department in Highways.

## **Reports / Updates**

- 2605/09** To receive a report from the mayor determining any actions required.

Cllr Price stated that it has been a short month and she had only attended a couple of events. The Gainsborough Civic Service on 24<sup>th</sup> April and the Open Church event on 17<sup>th</sup> May.

- 2605/10** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee stated that she had attended the Open Church event this past weekend.

Over May ½ term there are swimming lessons available as well as junior gym for 11–16-year-olds.

There are also climbing wall sessions at the pods and other sports available at Leisure Centres in NLC.

Residents who use oil to heat their properties may be able to get £300 support with their costs by filling in the form on the website or going to the Brigg Community Hub where staff will support residents.

No update on the Broughton/Scawby crossroad works.

If you still have a red burgundy bin that has been collected, please report this to the waste management team and they will arrange for it to be collection.

- 2605/11** To consider any Police & Neighbourhood Watch issues determining actions required.

HGV are still travelling through Broughton. The current £50 fine to drivers is paid for by the haulage company and they obviously think the fine is justifiable.

Cable theft has been an issue in North Lincolnshire. If anyone sees any suspicious activity, they should ring 999.

Landlines are being removed from January 2027.

- 2605/12** To receive an update report from the Village Hall Working Group, including any recommendations and actions determining any actions required.

The minutes were circulated and all actions/recommendations approved.

It was agreed that only users or authorised personal can attend the working group meetings.

- 2605/13** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson stated that there is a meeting next week.

Cllr Ross has liaised with the Ravers Team regarding the collection of the cabinet from the NLC Offices. This will be used as a trophy cabinet and located at the Centre.

- 2605/14** To receive an update report for the Broughton Allotment Association determining any further actions required.

Cllr Harness stated that all was good at the allotments.

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The Association are very proactive in self-maintenance of the site and have a working group that will be filling in the potholes on site.

An inspection was carried out on 14<sup>th</sup> May with only 10 plots being sent letters, the majority just needing a good tidy up.

- 2605/15** To receive an update report for the Appleby Lane Cemetery and closed Churchyard determining any further actions required.

Cllr Simpson stated that there are moles on site again.

There is a war grave in the area and 3 regimental graves. Cllr Harness will be strimming around the war graves in the walled churchyard and carry out some tidying around these graves. Cllr Ross offered to purchase wreaths to lay on these graves.

Apparently, a resident has stated that the area is untidy, and she will be going in to trim. It was agreed that Cllr Harness will address these concerns with the resident and explain the area is being re-wilded.

Three hedgehog houses have been used this winter.

It was suggested that a further notice is erected detailing the war and regimental graves. Information to be provided to the Clerk.

- 2605/16** To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.

Item deferred.

- 2605/17** To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.

The Clerk went through the actions stating that the Traffic Commissioner and NLC Trading Standards have said it is not in their remit to do anything.

Clerk to forward an update to this group and chase up NLC on the Golden River strips and the Police on their Day of Action.

It was agreed that the Ermine SID should be turned round to face the other way.

## **General Items**

- 2605/18** To notify the Clerk of items to be placed on the agenda for the next meeting.

Items to be provided to the Clerk.

- 2605/19** To consider attendance to the Farm Watch Launch event on June 11<sup>th</sup>.

Cllr Harness & Ward Cllrs are to attend the event.

- 2605/20** To determine actions required for the following: -

**Resolved** - Best Kept Front Garden – Clerk to ask the In Bloom Group to provide a list of potential gardens for the judges to view. Judging will be done by Cllrs Price & Ross.

Best Kept Allotments – judging will take place at the end of August and will be carried out by Cllr Harness & Carter.

A list of previous winner to be circulated by the Deputy Clerk.

## **Finance/Grant Requests**

- 2605/21** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30<sup>th</sup> April 2026.

The item will be deferred due to the new system not being fully compatible. 2 months will be done in June.

- 2605/22** To be notified of the ERNLLCA training events determining any attendance.

**Resolved** - Cllr Portess, Cllr Price, Cllr Harness, the Clerk and Deputy Clerk to attend. Full payment for Cllr Portess, Harness and the Deputy Clerk only.

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- 2605/23** To be notified of the Wressle Oil grant awarded determining actions required.  
Cllrs Simpson & Taylor left the room.  
A grant of £10,000 has been confirmed.  
**Resolved** – the council to subsidise the remaining funds to purchase the Gator.  
Cllrs Simpson & Taylor rejoined the meeting.
- 2605/24** To consider the cost to install Christmas lights on the High Street determining actions required.  
It was decided not to pursue this project due to the high costs.  
It was noted that the full set of lights was not in the Christmas tree last year. Clerk to make sure they are this year.
- 2605/25** To be notified of the insurance quotes determining actions required.  
**Resolved** – Zurich Municipal selected for a 3-year contract.
- 2605/26** To consider the request for a grant from the North Lincolnshire Beekeepers for the use of the village hall.  
**Resolved** – due to the high amount of funds it was agreed not to provide a grant at this time.
- 2605/27** To consider a sponsorship package for the 2026 North Lincolnshire Scouts Awards Evening.  
Cllr Price left the room.  
**Resolved** – to select a Community Supported package at £75 and an Award Specific Sponsor at £150.  
Cllr Price rejoined the meeting.
- 2605/28** **Time and date of the next meetings to be confirmed.**  
Broughton Village Hall Working Group as Monday 22<sup>nd</sup> June 2026 at 7pm.  
Broughton Town Council Meeting as Monday 29<sup>th</sup> June 2026 at 7pm.
- 2605/29** **Part B – Closed to the public.**  
To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.  
**HR/H&S** – the quotes were circulated prior to the meeting and BrightHR were selected.  
A personnel meeting to be arranged.

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## Appendix 1 – April 2026

Date: 13/05/2026

Broughton Town Council - I&E Current Year

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Current Bank A/c

### List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2026	North Lincolnshire Council	DD	64.10		Business Rates - Cemetery
01/04/2026	North Lincolnshire Council	DD	853.67		Business Rates - Centre
02/04/2026	Amazon	DDR 01	11.54		Office Admin
02/04/2026	WASP Clothing	BACS 01	32.50		Staff clothing
02/04/2026	Motor Fuel Ltd	BACS 02	64.98		Mower Fuel
02/04/2026	EON	DD	774.71		March 2026
02/04/2026	Union Flag Company	BACS 03	396.78		Flagpole and flag
02/04/2026	TurnerWarran	BACS 04	79.20		Inv 3932
02/04/2026	Sissons Gardening Services	BACS 05	250.00		Inv 1430
02/04/2026	BCSA	BACS 06	448.80		Inv 84
02/04/2026	Perkins, George, Mawer & Co	BACS 07	700.00		Allotment rent
07/04/2026	Bookteq	DDR 02	90.00		March 2026
07/04/2026	Talk Talk Business	DD	51.38		March 2026
09/04/2026	Free Prints	BACS 20D	7.28		Civic Dinner
10/04/2026	Amazon	BACS 20A	4.89		Civic Dinner
13/04/2026	Amazon	BACS 20B	79.60		Civic Dinner
13/04/2026	Amazon	BACS 20C	9.99		Civic Dinner
14/04/2026	Sainsburys	BACS 20F	162.41		Civic Dinner
14/04/2026	Wressle Vineyard	DDR 06	300.00		Civic Dinner
15/04/2026	Amazon	BACS 20E	9.99		Civic Dinner
16/04/2026	Mobile Phones	DD	64.26		April 2026
16/04/2026	Adobe	DDR 03	19.97		April 2026
16/04/2026	EON	DD	774.71		March 2026
20/04/2026	WAVE	DD	18.14		Jan-Apr 2026
20/04/2026	Active Copier Systems	BACS 08	47.13		February & March 2026
20/04/2026	Morrisons	BACS 20	51.80		Civic Dinner
20/04/2026	Morrisons	BACS 20G	11.25		Civic dinner
21/04/2026	HSBC	DD	2.38		Bank charges
21/04/2026	IONOS	DDR 04	9.60		April 2026
21/04/2026	WAVE	DD	13.10		Jan - Apr 2026
23/04/2026	British Gas	DD	17.80		March 2026

Signed:

Date: 29<sup>th</sup> June 2026

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Date: 13/05/2026

Broughton Town Council - I&E Current Year

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Time: 14:45

Current Bank A/c

## List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/04/2026	ERNLLCA	BACS 09	1,254.98		Membership renewal
23/04/2026	Brigg Division Rangers	BACS 10	100.00		Donation s137
23/04/2026	Public Sector Audit	BACS 11	968.70		Internal Audit Fee
23/04/2026	Bishop Burton College	BACS 12	90.00		Training - PA1
23/04/2026	Rialtas	BACS 13	252.00		Annual Fee
23/04/2026	Tesco	BACS 14	50.36		Mower fuel
23/04/2026	WASP Clothing	BACS 15	90.50		Staff Clothing
23/04/2026	Motor Fuel Ltd	BACS 16	86.74		Mower fuel
23/04/2026	J Hinchcliffe	BACS 17	25.00		Allotment refund
23/04/2026	For Heavens Cake	BACS 18	85.00		Civic Dinner
23/04/2026	Dukeries Domestic Ltd	BACS 19	224.84		Inv 5284
23/04/2026	Lak Thai	BACS 21	1,220.00		Civic Dinner
23/04/2026	Broughton Village Hall	BACS 22	149.00		Civic Dinner
23/04/2026	Tesco	BACS 23	70.38		Civic Dinner
23/04/2026	Vistaprint	BACS 23A	96.27		Civic Dinner
23/04/2026	M & S	BACS 24	8.15		Civic Dinner
23/04/2026	Goddard Cheese	BACS 24A	82.35		Civic Dinner
23/04/2026	Cote Hill Cheese	BACS 24B	17.50		Civic Dinner
24/04/2026	Veolia	DD	195.92		March 2026
29/04/2026	Timpson	BACS 25	38.00		Keys
29/04/2026	Motor Fuel Ltd	BACS 26	51.09		Mower fuel
29/04/2026	HMRC	BACS 27	2,006.24		April 2026
29/04/2026	Pensions	BACS 28	1,296.68		April 2026
29/04/2026	Salaries	BACS 29	7,683.91		April 2026
29/04/2026	Gainsborough TC	BACS 30	90.00		Civic Dinner
29/04/2026	BCSA	BACS 31	1,158.00		Inv 85
29/04/2026	Microsoft	BACS 32	103.78		Online services
29/04/2026	Amazon	DDR 05	27.64		First Aid dressings
29/04/2026	Amazon	DDR 07	16.64		Storage boxes

**Total Payments** 22,961.63

Signed:

Date: 29<sup>th</sup> June 2026

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