

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 29th June 2026 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Carter, Harness, Lee, Price (Chair), Portess, Taylor, Ross & Senior.

Also Present: 1 resident & Town Clerk – Deb Hotson.

2606/01 To receive any apologies and reasons for absence.

No apologies received.

2606/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident asked with the pocket park was to be cut to be told this would be happening the following day.

Resolved – the meeting was re-opened.

2606/03 To approve the minutes for the following meetings: -

Resolved – approval of the Full Council meeting held on 18th May 2026.

Resolved – approval of the Annual Meeting of the Town Council held on 18th May 2026.

Resolved – approval of the Village Hall Working Group minutes held on 22nd June 2026 with the agreed matters of accuracy.

2606/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a personal interest in agenda item 2606/06.

Cllr Price declared a personal interest in agenda item 2606/07b.

Cllr Portess declared a personal interest in agenda item 2606/21.

2606/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2606/06 **Planning**

To be notified of decisions received and consider the following applications from North Lincolnshire Council determining actions required.

The following decisions were received from NLC.

20206/479 – application for a lawful development certificate for a proposed extension at 6 Appleby Gardens, Broughton has been granted.

2026/460 – planning application to vary condition 5 and remove condition 8 of PA/2026/26 in order for greater flexibility for pre-booked events to enable the public to purchase and collect products from the premises respectively at The Poplars, Brigg Road, Wressle, Brigg has been granted.

The following applications received from NLC were discussed by the Town Council.

2024/275 – extension of the existing well side to construct three well cellars, drill two additional lateral underground boreholes to appraise and develop the hydrocarbon resources from the Penistone flags and Ashover grit reservoirs, upgrade existing production facilities to include additional fluid storage tanks, separator system, surfacing pump and associated bunds, install gas processing equipment, construct a 600m underground gas pipeline and flow gas to the existing nation grid pipeline and the long term production of oil and gas at Lodge Farm, Appleby.

Resolved – no objection or comment.

2026/685 – planning permission for the siting of an In post parcel locker at The Red Lion, 45 High Street, Broughton.

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Resolved – no objection or comment.

PRM41352 – variation of licence for Wressle Vineyard, The Poplars, Brigg Road, Wressle, Broughton.

Resolved – no objection or comment.

2606/07 Clerks Report

- a. CPRE – Centenary Year update.
- b. North Lincolnshire Scouts Awards Evening – Sponsorship update.
- c. Civility & Respect Certificate.
- d. Members booked on to the ERNLLCA Conference.
- e. HWRA Village Hall Information Bulletin.
- f. Surface Road treatment information.
- g. Resident concerns raised regarding encroachment of vegetation into garage from neighbouring area. NLC have stated it is not their responsibility. Clerk to check with land registry.
- h. Environmental Agency monthly update.

Highways / Town issues / North Lincolnshire Council items.

2606/08 To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.

Dead trees – Burnside – NLC are looking to remove two of the trees that are on NLC land.

NLC are looking into the legalities regarding the private trees.

Parking on verges – Stanwell and South View – NLC will put onto the cars, they will not allow the Town Council to do this.

Parking on Dalmatian with bylaw signage – the Clerk has provided photographic evidence.

2606/09 To consider the installation of Deer Signs on the roads surrounding Broughton Town.

One sign has been erected on Ermine Street.

Cllr Price had been speaking to a supplier at the Lincolnshire Show who had stated that permission is not required from the local authority. It was suggested that the Clerk still check this situation.

Cllr Price is waiting for further information on the signage including prices.

Reports / Updates

2606/10 To receive a report from the mayor determining any actions required.

Cllr Price stated that so far it had been a quiet month, but dates are now coming in for the start of the Civic Services.

2606/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following update.

There is no update on the Broughton/Scawby crossroads.

There was an accident last Friday at around 4.30pm and the police and an ambulance was at the scene.

These accidents are being caused by other car users giving way on the main road for people crossing the main road.

People have been recently caught and fined for littering and fly tipping. This has occurred in Broughton where litter has been left on landowner's properties, and they then have to arrange removal. There was a very good turn out at the Armed Forces Day at Normanby Hall seeing 10,000 visitors who enjoyed the day.

Around 1400 households will receive £300 support for heating and oil costs.

NLC received the Council of the Year at the MJ Achievements Awards in London for the commitment to fee parking, free books for children, protecting libraries, free swimming, investment in leisure centres, improving parks & green spaces and planting hundreds of thousands of trees.

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- 2606/12** To consider any Police & Neighbourhood Watch issues determining actions required.
The Clerk informed the members of the ASB that had been on the site and in the town that the police are aware of.
HGV is still a major issue in the town.
Cllr Lee added that she had received complaints from users of the school regarding the parking and speeding in the vicinity at school pick up. Cllr Lee had met with Humberside Police on the site but on that particular day there were no offenders. This will be ongoing.
- 2606/13** To receive an update report from the Village Hall Working Group, including any recommendations and actions determining any actions required.
It was agreed that the request from a user group to install curtains on the side boards on the stage is declined due to concerns over the integrity of the wall.
Clerk is looking to secure a bin for the outside of the hall.
Clerk to be provided with the product code to order new pads for the polisher.
Clerk to look at the quotes received for the new fencing that were passed to the Lions as it was thought that the finish is a bit rough.
Clerk to check with the insurer what was required to keep a wheelchair on site for users of the building.
Clerk to obtain 3 quotes for the replacement of the fascias for plastic at the centre and the repair of the holes in the wall and repair to the pointing.
- 2606/14** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
Cllr Taylor stated that there had been no meeting.
- 2606/15** To receive an update report for the Broughton Allotment Association determining any further actions required.
Cllr Harness stated that all was good. There were 30 members attended the curry social event. The major, deputy major and Clerk have been invited to attend a breakfast morning event. The Clerk has been provided a copy of the last minutes and will check to ensure that Association are happy for them to be circulated to full council.
- 2606/16** To receive an update report for the Appleby Lane Cemetery and closed Churchyard determining any further actions required.
Clerk to check the positioning of the new signage at the cemetery.
Cllr Harness asked if the old iron fencing at the closed churchyard walled area can be removed and used at the allotments.
- 2606/17** To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.
Item deferred, the Clerk has not had time to look at this.
- 2606/18** To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.
Clerk to chase up the police and NLC on the outstanding actions.
- General Items**
- 2606/19** To notify the Clerk of items to be placed on the agenda for the next meeting.
Items to be provided to the Clerk.
- 2606/20** To consider the request to install a plaque in the skate park determining actions required.
Resolved – approval of the installation of the plaque. Mr Day to be informed to bring in the plaque and the Council will install.

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- 2606/21** To consider submitting a motion to the ERNLLCA AGM determining actions required.
Item noted.
- 2606/22** To consider the request to attend the Broughton Community Brew sessions run by Goodwin Health Care determining actions required.
Resolved – Cllrs Harness & Carter will attend as representatives.
Finance/Grant Requests
- 2606/23** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st May 2026.
Cllr Carter declared a personal interest.
Resolved – approval of accounts.
- 2606/24** To consider renewing the DBS certificates and any additional requirements.
Resolved – all current staff to renew their certificate including the Village Hall and for Cllr Harness to be added.
It was suggested that VANL provide the certificate free of charge for volunteers, Clerk to check and if this is the case both Cllrs Lee & Ross asked to be added.
- 2606/25** **Time and date of the next meetings to be confirmed.**
Resolved – the following meetings were confirmed.
Broughton Village Hall Working Group as Monday 20th July 2026 at 7pm.
Broughton Town Council Meeting as Monday 27th July 2026 at 7pm.
- 2606/26** **Part B – Closed to the public.**
To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
Resolved – the meeting was closed to the public. 1 resident left the meeting.
Staffing –
Resolved – to be discussed at the Personnel Meeting on 02/07.
Pocket Park –
Resolved – instruct the solicitor as discussed.
- The meeting closed at 8.24pm.

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Appendix 1 – May 2026

Date: 24/06/2026

Broughton Town Council - I&E Current Year

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Current Bank A/c

List of Payments made between 01/05/2026 and 31/05/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2026	North Lincolnshire Council	DD	69.00		Business Rates - Appleby Lane
01/05/2026	Screwfix	DDR 09	79.98		Work trousers
01/05/2026	Bookteq	DD	90.00		April 2026
05/05/2026	Information Commissioner	DD	47.00		Annual Fee
06/05/2026	Container King	BAXS 40	76.80		Inv 75670
06/05/2026	Container King	BACS 41	76.80		Inv 75140
06/05/2026	British Garden Centre	BACS 42	155.00		In Bloom plants
06/05/2026	Seiretto	BACS 43	215.00		Domain hosting
06/05/2026	Motor Fuel Ltd	BACS 44	39.51		Motor Fuel Ltd
06/05/2026	Sissons Gardening Services	BACS 45	250.00		Inv 1451
07/05/2026	Broughton Village Hall	BACS 46	5,000.00		Annual Grant
07/05/2026	ICCM	BACS 47	110.00		Membership renewal
11/05/2026	Talk Talk Business	DD	51.44		April 2026
14/05/2026	Amazon	DDR 08	79.96		Shower taps
18/05/2026	Adobe	DDR 10	19.97		May 2026
18/05/2026	Mobile Phones	DD	64.26		May 2026
20/05/2026	EON	DD	255.97		April 2026
21/05/2026	IONOS	DDR 11	9.60		May 2026
21/05/2026	Cathedral Leasing Ltd	BACS 33	599.04		Supply of hygiene services
21/05/2026	Brigg Office Supplies	BACS 34	22.80		Inv 47572
21/05/2026	Active Copier Systems	BACS 35	40.90		April 2026
21/05/2026	Tesco	BACS 36	102.61		Mower fuel
21/05/2026	Brigg Service Station	BACS 37	30.00		Mower fuel
21/05/2026	North Lincolnshire Council	BACS 38	1,218.67		SLA Bin collection
21/05/2026	Bowness Electrical	BACS 39	2,796.00		Inv 48986
21/05/2026	HSBC	DD	1.04		Bank charges
21/05/2026	EON	DD	6.28		April 2026
21/05/2026	Amazon	DDR 12	18.22		Strimmer head
21/05/2026	MD Signs	BACS 48	42.00		Inv 18921
21/05/2026	Fenwick Tree & Garden Service	BACS 49	410.00		Tree works
21/05/2026	Acumen Solutions	BACS 50	1,008.00		Servicing

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Current Bank A/c

List of Payments made between 01/05/2026 and 31/05/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
22/05/2026	British Gas	DD	17.19		April 2026
27/05/2026	Container King	BACS 51	286.80		Inv 76322
27/05/2026	Container King	BACS 52	76.80		Inv 76205
27/05/2026	North Lincolnshire Scouts	BACS 53	225.00		Sponsorship
27/05/2026	Motor Fuel Ltd	BACS 54	66.64		Mower fuel
27/05/2026	Ripon Ground Care	BACS 55	15,980.00		Gator
28/05/2026	Veolia	DD	55.94		April 2026
28/05/2026	CPRE	BACS 56	40.00		BKV Entry fee
28/05/2026	MD Signs	BACS 57	42.00		Inv 18921
28/05/2026	Dukeries Domestic Ltd	BACS 58	91.51		Inv 5485
28/05/2026	Amazon	DDR 13	100.51		Petrol water pump
28/05/2026	Assurant General	DDR 14	13.59		3 year insurance - water pump
29/05/2026	Salaries	BACS 59	7,362.90		May 2026
29/05/2026	Pensions	BACS 61	1,174.93		May 2026
29/05/2026	HMRC	BACS 62	1,584.27		May 2026
29/05/2026	Union Flag Company	BACS 63	88.79		Union Jack Flag
29/05/2026	Screwfix	BACS 64	36.60		Repair cement
Total Payments			40,229.32		