

# BROUGHTON TOWN COUNCIL MINUTES

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**Minutes from the meeting held on Monday 19<sup>th</sup> May 2025 at 7.30pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.**

Present: Cllrs Carter, Harness, Lee, Price (Chair), Senior, Portess, Ross, Simpson & Taylor.

Also Present: 2 residents & Town Clerk – Deb Hotson.

**2505/01** All members present.

**2505/02** **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident who commented on the planning application for the Red Lion at the last meeting stated that someone had to be on site for security reasons and not for licensing as stated previously.

**Resolved** – to re-open the meeting.

**2505/03** To approve the minutes for the following meetings: -

**Resolved** – approval of the Full Council meeting held on 28<sup>th</sup> April 2025.

**2505/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a personal interest in agenda item 2505/06.

Cllr Price declared a personal interest in agenda item 2505/28.

**2505/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

**2505/06** **Planning**

Cllr Ross left the meeting.

- a. To be notified of decisions and new applications received from North Lincolnshire Council determining actions required.

The following decision was received from NLC.

**2025/127** – householder planning permission granted to erect a two-storey rear and side extension at 31 South View, Broughton.

**2025/129** – householder planning permission granted to erect a single storey front and side extension at Brackenhill, Scawby Road, Broughton.

- b. The following application received from NLC for discussion by the Town Council.

**2025/510** – planning permission to erect a one and two-storey extensions at 26 Town Hill, Broughton.

**Resolved** – no objection or comments.

- c. To consider the following request from NLC.

This application was discussed at the last meeting and NLC have contacted the applicant with a response to the questions asked.

**2025/228** – planning permission for change of use at first floor from a managers flat/residential accommodation to storage at flat at The Red Lion, 45 High Street, Broughton.

**Resolved** – the objection to be withdrawn and no further comments at this stage.

- d. The following application was received after the agenda was issued and will be submitted under the Clerks Delegated Powers.

**2025/546** – application to fell Yew tree identified as T1, fell ash tree identified as T2, reduce encroachment over drive to Beech tree identified as T3 and fell 2 x sycamore trees identified as T4 & T5 all within TPO (Beech House, Broughton) Order 1979 T1.

Cllrs to provide feedback by Monday for the Clerk to submit a response to NLC.

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- e. To be notified of any responses for the Planning Enforcement reported.

**COMP/2025/0078** – erection of fence at 128 High Street, Broughton. No response received to date.  
Cllr Ross re-joined the meeting.

## **2505/07 Clerks Report**

- a. ERNLLCA Newsletter – April 2025.
- b. Wressle Oil annual report.
- c. Thank you letter from Lindsey Lodge Hospice for the Civic Dinner donation of £660.
- d. Thank you note regarding the newly installed bench and plaque on Mill Lane.
- e. Update on the Brooklands Traffic Road Order.
- f. Consider attendance to a Defibrillator Training event.
- g. NATs information on the next meeting scheduled 21<sup>st</sup> May.
- h. EMIB update.

## **Highways / Town issues / North Lincolnshire Council items.**

- 2505/08** To be notified of any highway issues to be reported to NLC determining any actions required.  
No further issues raised.

- 2505/09** To consider requesting deer signs to be installed on Ermine Street.  
Cllrs Ross & Lee to take up with NLC Highways Department.

## **Reports / Updates**

- 2505/10** To receive a report from the mayor determining any actions required.

Ex-Mayor Cllr Senior stated that he had attended the VE Day Event, which was well organised, lots attended and many thanks again to the troop of volunteers.

- 2505/11** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.  
Newly elected Mayor of NLC Carol Ross and Deputy Mayor for NLC Janet Lee were congratulated.  
Cllr Lee provided the following report:

This has been a busy few weeks, firstly we have held the Greater Lincolnshire Mayor election for which the turnout was only 27% and the reform candidate won. It was a long day, and the count went on into the early hours of the morning.

Secondly, we have just had the re-election of the Mayor and Deputy Mayor of North Lincolnshire. Carol has been elected as Mayor, and I have been elected as Deputy Mayor, and we look forward to the year ahead.

The M181 was due to be closed all weekend, but Rob Waltham worked with the NLC Highways Team to open up the road into Scunthorpe for people attending the big match at Scunthorpe United football ground, with the other side still being closed so the highways team can work on that side of the road. After the match has finished people will be able to leave Scunthorpe on the outward side of the M181 to return home with the in road being closed for highways to work on that side. A big thank you has gone out to the Highways Team for their assistance for getting fans into the match and home from the match.

The bus service to Normanby Hall has restarted until the Autumn, and times are showing on the North Lincolnshire website.

May half term is coming up and there are activities for children to get involved in from swimming to pickleball, and again details can be found on the North Lincolnshire home website.

There is a Broughton & Scawby NATS teams meeting this Wednesday 21/05/25 which is being held on TEAMS at 5:30pm.

Carol reported upon the update of the electronic timetables showing at the bus stops on the High Street in Broughton and once the new bus shelter is erect on George Street one will be fitted here too.

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They are apparently vandal proof.

**2505/12** To consider any Police & Neighbourhood Watch issues determining actions required.

From information placed on Facebook the local police have been asked to monitor speeding concerns on Town Hill.

Cllr Lee reported youths messing with the water pipe in a field in Castlethorpe. She stopped her car, and run off. Cllr Lee had informed the farmer who would go check the pipe.

There has been some damage to the raised bed at the entrance to the cemetery and also to the wall.

The Clerk is looking into this. Cllr Ross also stated that she would look into this at NLC.

Cllr Taylor stated that there had been no further issue with the use of helium canisters at Watersedge.

**2505/13** To receive an update report from the Village Hall Committee including the recent damaged to the flooring determining any actions required.

There has been some damage to the floor, and this will be repaired in due course by a committee member. The committee are looking to purchase a new floor polisher via an Egdon grant. Costs & prices are being obtained.

**2505/14** To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson stated that the AGM was scheduled for 20/05.

The keys have been handed over to BCSA and a meeting has been arranged to complete all remaining administrative tasks prior to the area being open to hire. Cllr Simpson to check to see if the car parking facilities can be used by the Centre.

**2505/15** To receive an update report for the Broughton Allotment Association determining any further actions required.

The majority of allotments have now been rented out. Plug plants have been grown on and used for the hanging baskets seeing the In Bloom Group working with the Brownies. These will go out this week.

**2505/16** To receive an update report for the Appleby Lane Cemetery/Churchyard determining any further actions required.

There have been several interments over the past month.

The rose planter has been installed.

Comments have been received that the latest cut was the best it has ever been which is testament to the new cutting regime and staff.

The Clerk to calculate how many plots remain and how long this will last based on the current usage.

This will allow a calculation of when to start work on the next stage of the cemetery to create more plots.

**2505/17** To receive a debrief report from the Events Working Group determining any actions required.

Cllr Price stated that the event went to plan. The weather was not very good, and a lot of people went home before the beacon was lit.

A vote of thanks went to all volunteers, and it was noted what Wayne organised an excellent area for kid's games.

It was reiterated that there would not be an event for VJ Day, but a wreath has been purchased and the Clerk to purchase the VJ Flag for raising.

**2505/18** To receive an update on the installation of the Anglian Water Smart Meter and to agree the Wayleaves.

**Resolved** – approval of the wayleaves for signing.

The installation company have requested the siting of a generator for 3-6 months.

Clerk to find out if the generator will be noisy and will it be running all day and night?

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The Council approved its siting but with the proviso that if there are any complaints from residents the generator will have to be switched off.

## **General Items**

**2505/19** To notify the Clerk of items to be placed on the agenda for the next meeting.

Clerk to be provided items prior to the next agenda being issued.

**2508/20** To be notified of the ICCM Photographic Competition for 2025 determining any actions required.

The Town Clerk will take some photos and enter the competition.

**2509/21** To be notified of the Humber Forest correspondence determining actions required.

Clerk to ask the Management Team for the Pocket Park to see if trees could be planted in this area.

## **Finance/Grant Requests**

**2505/22** To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 30<sup>th</sup> April 2025.

Cllr Senior declared a personal interest and abstained from voting.

**Resolved** – approval of the financial expenditure.

**2505/23** To consider the cost to shot blast, prime and topcoat the 60 panels surrounding the play park.

A local businessman who wants to support the community has offered to undertake a test panel and then provide a price to carry out the works. Item deferred until a price has been received.

**2405/24** To be notified and approve the full Internal Audit report 2024/25 determining any further actions required.

The Clerk read through the report and full council thanked the Clerk for a good report.

**Resolved** – approval of the report, the Clerk will address the minor items raised, some have been completed already.

**2405/25** To approve the Annual Governance Statement 2024/25.

**Resolved** – approval of the Statement.

**2405/26** To approve the Accounting Statement 2024/25.

**Resolved** - approval of the Statement.

**2405/27** To consider the Insurance Renewal for 2025/26.

**Resolved** – approval of the renewal. Clerk to change the address for the chains of office.

**2505/28** To consider the grant request received for the Humberside Scouts Explorer Belt Challenge 2025.

Cllr Price left the meeting.

**Resolved** – approval of a grant of £100, £50 each.

It was also agreed that the town facilities can be used free of charge for a one-off event to further fund raise. This will be subject to the facilities not being used.

Cllr Price re-joined the meeting.

**2505/29** To consider attendance to the ERNLLCA training events.

Cllrs to confirm attendance by Monday. Clerk to ask ERNLLCA for evening events.

**2505/30** **Time and date of the next meeting to be confirmed as Monday 30<sup>th</sup> June 2025 at 7pm.**

**2505/31** **Part B – Closed to the public.**

**Resolved** – to close the meeting to the public and press. Two residents left the meeting.

To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

Staffing

**Resolved** – to employ to cover staff sickness.

The meeting closed at 8.25pm.

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## Appendix 1 – April 2025

Date: 12/05/2025

Broughton Town Council - I&E Current Year

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Time: 14:58

Current Bank A/c

### List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2025	North Lincolnshire Council	BACS 01	667.65		Business Rates
01/04/2025	North Lincolnshire Council	BACS 02	70.03		Business Rates
01/04/2025	Earshaw s Fencing	BACS 04B	44.91		Earshaw s Fencing
03/04/2025	Talk Talk Business	BACS 03	41.89		April 2025
03/04/2025	B & M	DDR 05	13.00		Stationary/picture frames
07/04/2025	Tesco	BACS 04A	23.25		Mow er fuel
08/04/2025	Wressle Wines	BDDR 04	187.68		Civic expenditure
11/04/2025	Amazon	DDR 10	89.99		Storage container
11/04/2025	Morrisons	DDR 11	189.61		Civic Dinner
11/04/2025	ALDI	BACS 22B	7.98		Flowers
11/04/2025	Amazon	DDR 13	21.98		Wireless Keyboard
12/04/2025	Asda	BACS 22A	0.75		Consumables
13/04/2025	Brigg Service Station	BACS 4C	30.86		Mow er Fuel
16/04/2025	Paul Senior	BACS 05A	184.35		Mayoral allow ance
16/04/2025	Marks & Spencer	BACS 05B	75.00		Civic Event
16/04/2025	Dukeries Domestic Ltd	BACS 06	56.45		Cleaning products
16/04/2025	Dukeries Domestic Ltd	BACS 07	16.18		Cleaning products
16/04/2025	Container King	BACS 08	76.80		April 2025
16/04/2025	Container King	BACS 09	70.38		Repair to container
16/04/2025	BCSA	BACS 10	300.00		Inv 72
16/04/2025	TurnerWarran	BACS 11	180.00		RTI Submissions 2024/25
16/04/2025	TurnerWarran	BACS 12	79.20		Monthly payroll
16/04/2025	Rialtas	BACS 13	243.60		Annual Softw are support
16/04/2025	The Terrace Outside catering	BACS 14	1,152.00		Civic Dinner
16/04/2025	Dyno Rod	BACS 15	528.00		Blocked drains
16/04/2025	Amazon	DDR 07	32.50		Fluorscent tubes
16/04/2025	Amazon	DDR 08	32.50		Sand bags
16/04/2025	Amazon	DDR 09	14.88		Masking tape
17/04/2025	Mobile Phones	DDR 03	53.93		April 2025
17/04/2025	Adobe	DDR 06	19.97		April 2025
17/04/2025	WAVE	BACS 16	174.33		April 2025
17/04/2025	EON	BACS 17	598.51		March 2025
17/04/2025	EON	BACS 18	56.03		March 2025
17/04/2025	HSBC	BACS 19	9.04		Bank charges
21/04/2025	Tesco	BACS 26B	16.07		Mow er fuel
22/04/2025	IONOS	DDR 01	9.60		April 2025
22/04/2025	Amazon	DDR 02	7.19		Lanyard
22/04/2025	Amazon	DDR 14	11.98		Reg plate
24/04/2025	WAVE	BACS 20	2.27		Jan-April 2025
24/04/2025	WAVE	BACS 21	15.32		Jan-April
24/04/2025	Lenova	DDR 12	2,239.99		Laptops x 2
29/04/2025	Salaries	BACS 23	6,927.30		April 2025
29/04/2025	HMRC	BACS 24	1,921.28		April 2025
29/04/2025	East Midlands in Bloom	BACS 25	55.00		Entry Fee
29/04/2025	Sean Clixby	BACS 26	35.00		Reimbursement of Civic Dinner
29/04/2025	Caenby Corner Garage	BACS 26A	13.69		Mow er Fuel
29/04/2025	B Turner	BACS 27	35.00		Reimbursement for civic dinner

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Date: 21/05/2025

Broughton Town Council - I&E Current Year

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Time: 14:32

Current Bank A/c

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/04/2025	Dukeries Domestic Ltd	BACS 28	30.24		Cleaning products
29/04/2025	Brigg Garden Centre	BACS 29	9.82		Tap connectors
29/04/2025	Broughton Village Hall	BACS 30	108.00		Hire of hall
29/04/2025	Broughton Village Hall	BACS 31	643.33		Buildings Insurance
29/04/2025	HSBC 30273641	Transfer	3,000.00		From current
30/04/2025	HSBC 30273641	Transfer	43,865.00		Transfer from Current account
30/04/2025	Turnbull	BACS 32	54.65		Sand
<b>Total Payments</b>			<u>64,343.96</u>		