Minutes from the meeting held on Monday 28th September 2026 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Carter, Harness, Lee, Price (Chair), Portess, Ross, Taylor, Simpson & Senior.

Also Present: 2 residents & Town Clerk – Deb Hotson.

2609/01 All members present.

2609/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident thanked the Council for their help regarding the church's festival particularly Cllrs Lee & Ross. The festival saw 120 churches participating and over 10,000 visits to those churches. There were 982 volunteers and over £42k was raised.

Next year's event will take place 8/9th May and the following weekend.

Another resident asked when the road markings previously agreed with NLC would be installed on Brooklands to which the Clerk stated NLC have deemed this as not a priority. The Clerk will contact NLC to see when this will be carried out as there is a car parking on the bus stop daily opposite Harrys Dream which is and has caused issues. One lady got off the bus and fell as she could not reach the raised kerb.

A further concern was raised regarding bad parking on pavements and verges around the town which has been raised by the Ward Cllrs into NLC.

Resolved – the meeting was re-opened.

2609/03 To approve the minutes for the following meetings: -

Resolved - Full Council held on 24th August 2026.

Resolved - Village Hall Working Group minutes held on 21st September 2026.

2609/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harness declared a personal interest in agenda item 2609/15.

Cllr Ross declared a personal interest in agenda item 2609/06.

Cllr Price declared a personal interest in agenda item 2609/25.

2609/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None declared.

2609/06 **Planning**

To be notified of decisions received from North Lincolnshire Council determining actions required.

2026/1013 – notification in accordance with regulation 5 of the electric communication code regulations 2003 under class A of Part 16 of sch 2 to install 1 x 9m wooden pole at 10 Dalmatian Way, Broughton – no formal comments to make.

2026/716 – planning permission granted for the proposal to refurbish existing educational facilities at Broughton Wellbeing Hub, Brigg Road, Broughton.

2026/262 – planning permission granted for the refurbishment and extension of the existing sports hall and facilities at The Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

The Clerk has chased up the outstanding NLC Planning Enforcement issue that was reported in May, but no update has been received. Clerk to escalate.

2609/07 **Clerks Report**

- Clerk to arrange for representatives of the In Bloom group to attend the next Council meeting to discuss next year's CPRE Best Kept Village Competition.
- ERNLLCA North Lincolnshire District Committee meeting scheduled for 21/10 has been postponed.
- ERNLLCA September newsletter.
- Letter received from a resident regarding the state of repair to Scawby Road pavement. Ward Cllrs will chase this up again.
- Response received from NLC regarding the deer signage. There is adequate signage on Appleby Lane so therefore no further signage is required.
- It was agreed not to engage with the line marking demonstration.
- ERPF – pensions administration strategy 2026.
- NALC Pay Award 2026/27.
- ERNLLCA AGM – 22/10.
- PKF Littlejohn completion of year end. Add to the next agenda for approval.
- The Clerk still has the following issues to follow up on – contact the resident and arrange a meeting regarding the writing of a regular newsletter. She has contacted Northern PowerGrid regarding the installation of a connection for the cemetery. Will contact Fox to arrange for the app to be installed on the works phone.

Highways / Town issues / North Lincolnshire Council items.

2609/08 To be notified of any highway issues to be reported to NLC and an update on any outstanding issues determining any actions required.

- The Clerk had chased up for an update on the trees that are dead and could potentially fall on Burnside to the rear of a property on the High Street. The officer stated that they had attended the site but couldn't carry out any works due to a car being parked nearby have stated that they had washed their hands of the situation and would carry out any works when available. The Clerk to escalate this response.
- Clerk to advise NLC that there are barriers on the road outside the new build that are encroaching on to the highway and may cause an accident.

2609/09 To determine actions required regarding speeding concerns on Brigg Road.

The Clerk to ask NLC for prices and investigations into whether a SID could be hired from NLC and installed on Brigg Road coming into the town for a period of 3 months.

Reports / Updates

2609/10 To receive a report from the mayor determining any actions required.

Cllr Price updated members on what she had undertaken this month.

06/09 – attended the Kirton in Lindsey Civic Event.

17/09 – attended the Village Hall Working Group.

20/09 – Cllr Harness had attended the Gainsborough Civic Event.

The mayor requested all Councillors and Staff were considerate and empathetic with regards to cemetery matters.

2609/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following report.

- Paul Tattersfield called round to my house and updated me that earlier this year at the Open Churches events in May, this was summarised as above.

- At our last Group meeting in Scunthorpe the North Lincs budget is still performing well although there are rising costs for SEND children in home to school transport. Families who have solid fuel for their heating can get assistance of £300 and please visit the North Lincolnshire website for further information. Families who are having to deal with end of life support they can also get Council Tax assistance. Also, if people are having difficulty in buying school uniform, they can get assistance through Citizenship Advice and go through their local Hubs in their area for advice. The new Waste collections are working well and there are some areas struggling to get things in the correct bins. If any bins are not collected, please call in after 4:00pm and arrangements will be made to collect the next working day. Leisure Centres are doing well and membership has increased.
- On 21 September Carol and I were informed that the extra land that would be needed to get the traffic lights erected at Broughton & Scawby crossroads has now been acquired and all legal work completed so this will move forward and please keep checking the North Lincs website for updates.
- The leader of the council has met the Anglian Water's Chief executive to deliver a six-point action plan after almost 40,000 residents across North Lincs were affected by a major loss of water supplies (more information available on North Lincs website). I managed to go and view the repair work that was being carried out by Anglian Water to repair the burst pipes down in Broughton Cars and the team worked as fast as they could so that the underwater reservoir could be replenished and water would soon flow. Bottled water was delivered by Anglian Water to vulnerable people, but some households water was stolen and then replace by Anglian Water as soon as they could.
- Senior NHS leaders have been challenged to provide clear answers about the future of healthcare in North Lincs – following major decisions affecting hospital services and the announcement that the two NHS trusts within Huber Health Partnership will separate (more information available on North Lincs website)
- Updates on North Lincs council calling for urgent plan to secure British Steel's future (more information available on North Lincs website)
  For further updates please go onto the North Lincolnshire website at https://www.northlincs.gov.uk/news and view all information available or call at your local hub in Brigg where there will be people there to assist you.
  Cllr Ross added that she had attended the Angel Suite last Thursday to support the Cadent initiative for cheaper gas supplies. This has been popular but is only for domestic properties.
  Planning – from 31/10 the decision-making process will change and see housing applications with 10 or less will be dealt with by the Planning Officer, over 10-150 will be dealt with by the Planning Committee, some of which will be dealt with by the officer and planning committee and any developments over 150 will be dealt with by the Mayor of Greater Lincolnshire.

2609/12 To consider any Police & Neighbourhood Watch issues determining actions required.

The Multi Agency day took place on 25/09. PC Hickson has been on duty today in Broughton and caught HGV coming through the town.

2609/13 To receive an update report from the Village Hall Working Group, including any recommendations and actions determining any actions required.

The notes were circulated prior to the meeting.

The following points were updated by the Clerk:

- Solar Panels – the Clerk is working with a member of NLC who is completing a form with EON to sort out the import and export. The Clerk will contact Fox as she is currently unable to get the device on her phone.
- Utilities - NLC has been in again this morning to the village hall to confirm some items, this has resulted in the following outcome.
  Regarding the electric contracts, it turns out that we are still with NLC for the village hall electricity and this contract runs out next February/March.

The library one which I believe was thought to be the village hall MPAN was the one changed to YU in error.

Looking at the prices we have been paying nearly double the amount of the NLC contract, although this is being recharged to NLC I believe we should be looking at getting the best prices for both meters. With this in mind Sonia will be getting quotes from utility aid at the beginning of February, and we can then compare with the NLC quote at that time and see what works out the best and then have them all under one contract.

- Cllr Senior will look into tagging on the outlook 365 used by the Village Hall in with the Council which will reduce the cost.
- Cllr Taylor added that she had managed to get an act for NYE at a cost of £400. This was agreed.
- Cllr Ross stated that there had been a lady contact the caretaker at the village hall demanding that she could hire the hall on Christmas Day. It was agreed that the hall closes until Monday 4th with the exception of NYE.
- Cllr Lee stated that she had attended the BBC Awards event that saw Rebel Runners receive an activity award.

2609/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

There was nothing to report.

2609/15 To receive an update report for the Broughton Allotment Association including a request for funding to build further raised beds determining any further actions required.

Cllr Harness stated that all was well.

Cadent has been laying pipes along the verge adjacent to the allotments. They have dug up the bulbs that was in this location. Cllr Harness has been in contact with Cadent who have provided 300 bulbs to replace the ones damaged.

The social side of the allotments is booming.

Cllr Harness along with the Clerk and Brian Turner have carried out the last inspection for this year. There are some issues with tidying and one tenant that has done none to very little work for the past 4 years and will now be asked to leave.

Cllr Harness left the meeting.

Resolved – approval to spend up to £300 on creating to further raised beds on the site.

Cllr Harness rejoined the meeting.

2609/16 To receive an update report for the Appleby Lane Cemetery and closed Churchyard determining any further actions required.

There have been a few interments over the past month.

There is mole activity again which will be addressed.

The tree in the closed churchyard recently inspected after 18 months has shown further decay but the recommendation was to leave for a further 18 months before taking down. Due to the pending storms this winter it was **resolved** to get costs to remove the tree now. The Clerk will circulate the prices for agreement.

Cllr Harness asked that the last cut on the pathway through the walled churchyard is done at the end of October.

The war grave on the site to be marked with a wreath. Cllr Harness to provide the details and the Clerk will advertise on Facebook for any relatives so they can be advised of this.

2609/17 To receive an update report for the Firework Event Working Group determining actions required.

The poster is now ready, and Cllr Senior is working on the website which will be live tomorrow.
The tickets from last year will be used advising those attending that the event will start at 6.30pm and not 7pm.
It was agreed to have a pumpkin rodeo at the event.
It was agreed to allow the girl guiding groups to sell flow light wands within the road closure. The girl guiding groups will apply for a street licence directly with NLC.

2609/18 To receive an update report regarding the installation of information boards (as per agenda item 2509/27) around the town determining actions required.
Cllr Price to provide the information for the individual board.
The lectern is being manufactured and will be installed at the village hall once ready.

2609/19 To receive an update report from the HGV & Speed meeting held with Humberside Police, Safer Neighbourhoods and NLC determining actions required.
The multi- agency day took place on 25/09 and saw 20+ vehicles pull in at the layby on the A18 with no tax and 1 speeding vehicle. Within Broughton there were no vehicles with no tax, all was in order and 3 HGV were pulled over in 8 hours.
Ian Robertson of NLC had finally received a response from the NLC Trading Standards department who stated that they will enforce wights of overloaded vehicles when they put them on a weighbridge but will not enforce with restrictions on roads.
The Clerk to arrange the follow up meeting.

2609/20 To consider arrangements for the Remembrance Day Service 2026.
The following are booked:

- Bugler.
- Piper
- PA System – Deputy Clerk to confirm that background music is available for the hymns as last year.
- The vicar is booked.

The following items are still do be done:

- Service sheets – these are to be done by Rev Eames – Deputy Clerk to confirm.
- Poppy Wreaths – Cllr Price to order and provide a receipt. Village Hall to add to their agenda for the approval to purchase 1 wreath.
- Poppies to be put out mid-October and to include ones along the main road at Waters Edge.
- Song Sheets – these are the same as last year and Deputy Clerk to print 300.
- Tommies – to be put up the same time as the poppies are put up.
- Deputy Clerk to ensure that the saluting post is available for Chris Pope.
- Flags to be put up the week before the 8th November and taken down the week after the 11th. The one at the memorial should be lowered on 7th and raised back up on the 12th November. Lest we Forget to be placed at the Village Hall and the Union Jack at the memorial.

Cllr Harness stated that a poppy wreath should be put on the lych gate and had spoken with Rev Eames who had agreed to this as long as it was removed by the end of November and put at the memorial with the other wreaths.
Cllr Price to also purchase 47 wooden crosses and Cllr Harness will write the names of those on the memorial. These will then be placed along the path in the churchyard and along with the wreath be moved by the end of the month and placed at the memorial.

General Items

2609/21 To notify the Clerk of items to be placed on the agenda for the next meeting.
Clerk to chase up NLC when the post and rail fence will be repaired at the pocket park and when the annual tidy will take place.

2609/22 To be notified of the Local Government Reorganisation determining any actions required.
Item noted.

2609/23 To be notified of the training events and consultations determining any actions required.
Item noted.

2609/24 To be notified of the DSA Airspace Consultation determining any actions required.
Item noted.

Finance/Grant Requests

2609/25 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31st August 2026.
Resolved – accounts approved.

2609/26 To consider donating the cost of the hall/field for 2nd Broughton Brownies.
Resolved – it was agreed to allow the group to have the hall free of charge as long as the Flying Club were ok to relinquish their slot that night.

2609/27 To determine actions required regarding the community safety fund.
Item noted.

2609/28 To consider a donation to the Lincoln & Lindsey Blind Society.
Resolved – approval of a donation of £100.

2609/29 To consider attendees to the confident communication training offered by ERNLLCA.
The course was also available online, so it was agreed to look at this when available.

2609/30 To consider the cost for a Christmas Tree and when the switch on will take place.
Resolved – approval to purchase a tree at a cost of £151 including delivery. Cllr Harness & Brian Turner to go select the tree in the next few weeks for delivery on 23rd November.

2609/31 **Time and date of the next meetings to be confirmed.**
Broughton Village Hall Working Group as Monday 19th October 2026 at 7pm.
Broughton Town Council Meeting as Monday 26th October 2026 at 7pm.

2609/32 **Part B – Closed to the public.**
To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Centre Users – **resolved –** the fobs will be issued over the next couple of weeks, any group not wanting to be on their own can have the caretaker on site for an hourly rate.

The meeting closed at 9.15pm.

Appendix 1 – August 2026

Date: 30/09/2026 **Broughton Town Council - I&E Current Year** **Page 1**

Time: 13:03 **Current Bank A/c**

List of Payments made between 01/08/2026 and 31/08/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/08/2026	North Lincolnshire Council	DD	69.00		Business Rates
03/08/2026	North Lincolnshire Council	DD	959.00		Business Rates
04/08/2026	Amazon	DDR 44	6.48		Fob tags
06/08/2026	Next Day Paint	DDR 36A	77.98		Hammerite paint
06/08/2026	Amazon	DDR 37	6.62		Loctite
06/08/2026	Talk Talk Business	DD	39.54		July 26
11/08/2026	Bookteq	DD	90.00		August 26
12/08/2026	Fasthosts	DD	15.40		Domain renewal
17/08/2026	Mobile Phones	DD	64.26		July 26
17/08/2026	Adobe	DD	19.97		August 26
18/08/2026	Brigg Garden Centre	DDR 41	100.00		Garden Centre Vouchers
18/08/2026	EON	DD	50.86		July 26
19/08/2026	Jacks Patch Garden Centre	BACS 114	290.00		Mixed autumn bulbs - CGF
19/08/2026	Container King	BACS 115	76.80		Inv 77325
19/08/2026	Online Playgrounds	BACS 116	39.60		Stainless steel shackles
19/08/2026	Online Playgrounds	BACS 117	27.60		Stainless steel shackles
19/08/2026	Active Copier Systems	BACS 118	33.80		July 26
19/08/2026	Wicksteed	BACS 119	369.62		Basket seat chains
19/08/2026	S Langton	BACS 120	36.00		Allotment rent paid in error
19/08/2026	Fleet	BACS 121	492.48		Inv 268531
19/08/2026	Cobweb Crystal	BACS 122	20.00		Engraving
21/08/2026	EON	DD	301.67		July 26
21/08/2026	IONOS	DD	9.60		August 26
21/08/2026	Bright HR	BACS 107	258.53		August 26
21/08/2026	HSBC	DD	0.40		Bank charges
24/08/2026	British Gas	DD	17.03		July 26
25/08/2026	North Lincolnshire Council	DDR 43	10.00		Market consent application
27/08/2026	North Lincolnshire Council	BACS 106	70.00		NLC Civic Event
27/08/2026	Next Day Paint	DDR 42	151.97		Hammerite paint
27/08/2026	HMRC	BACS 111	1,408.79		August 26
27/08/2026	Ripon	BACS 112	475.00		Honda mower

Date: 30/09/2026 **Broughton Town Council - I&E Current Year** **Page 2**

Time: 13:03 **Current Bank A/c**

List of Payments made between 01/08/2026 and 31/08/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
27/08/2026	Veolia	DD	222.56		July 26
28/08/2026	Amazon	DDR 38	9.84		Paint brushes
28/08/2026	Amazon	DDR 39	9.98		Resin repair kit
28/08/2026	Amazon	DDR 40	109.99		Baby changing station
28/08/2026	ERPF	BACS 108	1,081.57		Pension August 26
28/08/2026	Hobbs	BACS 109	639.20		Mayors allowance
28/08/2026	Dukeries Domestic Ltd	BACS 110	191.74		Inv 6715
28/08/2026	Salaries	BACS 113	6,681.07		August 26
		Total Payments	14,533.95		