



Broughton Town Council

General Purposes Committee Minutes

Minutes of the meeting of the General Purposes Committee held at 6.30pm on Monday 13th April 2026 at the Phil Grundy Community & Sports Centre.

Present: Cllrs Neil Simpson, Paul Senior (Chair), Carol Ross, Janet Lee & Vee Harness.

Also present: NLC Julie Reed & Clerk to the Council – Deb Hotson.

1. Apologies for Absence

No apologies received.

2. Declaration of Interest

To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None declared.

3. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – to close the meeting to the public and press.

4. Phil Grundy refurbishment

To receive an update on the project determining any further actions required.

The Clerk had received information from the current architect on the options available to take the next steps of the project. This was to engage a Design & Build contractor or the Traditional with the Town Council project managing the build. The committee agreed the best way forward was D & B, although this may be more expensive, they have extensive knowledge of projects like this one. The build will be undertaken in 3 phases, the first being the storage, offices and changing rooms buildings.

Sports England have lodged a holding objection – Clerk to contact them to arrange a site meeting to discuss the application.

Cllr Simpson to have a discussion with the England Cricket Board regarding their comments.

It was agreed to leave then until planning was passed and to then go out to tender which would include the creation of the Building Regulation documents.

Julie Reed will discuss the process with the team in NLC to ensure the Town Council follows a similar process.

Julie Reed to assist the Clerk in getting the project onto Procurement Portals but in the meantime to use the current documents to obtain tentative quotes.

The recommendation to full council would be as detailed above.

5. AOB

No other business raised.

6. Date and Time of the next meeting.

To confirm the date and time of the next meeting, this will be arranged when required.

The meeting closed at 7.25pm.