

BROUGHTON TOWN COUNCIL



MINUTES OF ANNUAL TOWN MEETING

Minutes of the Annual Town Meeting for the Parish of Broughton held on **Monday, 27th April 2026**, at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton**, at **6.30pm**.

1. **Record of those Present**

To record details of those present.

The following Cllrs were present: Cllrs Carter, Lee, Price (Chair), Ross, Senior, Simpson, Taylor & 4 residents.

2. **Apologies for Absence**

Apologies and reasons for absence received from Sgt Harrison, PC Hickson, PCSO Moody, Cllrs Portess & Harness.

3. **Minutes of the Last Meeting**

Resolved - approved as a true and correct record for the minutes of the last annual town meeting held on 28th April 2025.

4. **Mayor's Report**

Cllr Price read out his report as detailed below:

It was an honour to be re-elected as Mayor in May 2025, with Councillor Harness elected as Deputy Mayor. Broughton continues to be a wonderful place to live, with a community spirit that is truly second to none.

Over the past year, the town has enjoyed a number of notable achievements. During the summer, we entered the East Midlands in Bloom competition and were delighted to receive a trophy. We also achieved third place in the CPRE Best Kept Town competition. I extend my sincere thanks to Broughton in Bloom and the Broughton Wombles for their continued dedication in maintaining the town's appearance to such a high standard. Our allotments remain a source of pride, widely admired by other communities, and the Allotment Association continues to go from strength to strength. Last summer, we once again held competitions for the best kept allotment and front garden, and at Christmas we recognised residents with awards for the best festive light displays. I am grateful to fellow Councillors who supported the judging process. Our 2025 Christmas tree, supplied from the Scawby Hall Estate, looked wonderful, and the annual lights switch-on, held in conjunction with Mrs Bonnett and the team's Christmas Fayre, remains a newish valued community tradition.

Throughout the year, the Council has considered 26 planning applications, including the proposed Scout Hut on Ermine Street, which we hope will continue to progress. November saw another successful community fireworks display, and I would like to thank Councillor Senior and the Firework Events Group for their hard work in delivering this event. Progress is also being made on the Phil Grundy refurbishment, and I extend my thanks to the Clerk and the General Purposes Committee for their commitment and ideas. In addition, the Deputy Clerk, along with the assistance of Cllr Neil Simpson is in the process of successfully implemented a new booking system for the Community Centre, improving efficiency and enabling greater focus on other Council matters. After many years of planning, the Multi-Use Games Area

(MUGA) has finally opened and is already proving to be a popular and valuable asset for residents.

The Council has continued to work closely with the police to address issues such as antisocial behaviour, minor crime, HGVs ignoring weight restrictions, and speeding within the town. We are grateful for the ongoing support and efforts of the police in these areas. Following further information, we withdrew our application to the Humberside Police and Crime Commissioner for additional speed indication devices. Councillor Portess and I also continue to attend NATS meetings on a quarterly basis.

In November, our treasured War Memorial was professionally cleaned and now looks excellent. I would like to thank the Clerk for managing the necessary permissions and for securing support from the War Memorials Trust, to whom the Council made a £500 donation in recognition of their assistance. Our Remembrance Parade in 2025 was once again very well attended, demonstrating the strong sense of respect within our community.

Although grant applications have been limited this year, the Council has continued to support local initiatives. Donations included £200 to Lindsey Lodge for the Gammons Brooklands Christmas Lights and £100 to two Broughton Network Scouts towards their Explorer Belt Challenge.

The development of over 80 new homes on Scawby Road continues to progress. We welcome the announcement from North Lincolnshire Council that traffic lights will be installed at Scawby Crossroads to improve safety, although work has not yet commenced.

We are currently in the midst of Local Government Reorganisation, and we anticipate further updates later this year.

In January, the Village Hall Committee requested that the Town Council, as Trustees, assume responsibility for the management of the Village Hall to ensure its long-term sustainability. I would like to sincerely thank all past members of the Village Hall Committee for their many years of dedication and hard work. The Village Hall remains a well-used and valued community asset. Recent improvements include the installation of a new boiler.

At the Phil Grundy Centre we have installed a new upgraded Changing Room water heating system and replacement CCTV has been installed.

The role of Mayor brings with it many invitations to civic events across neighbouring councils. While these engagements make for a busy schedule, they provide valuable opportunities to share experiences, strengthen relationships, and develop lasting connections with fellow civic leaders. The final civic invitation of the 2025/2026 year took place in Gainsborough last Friday, and I would like to thank all the Councillors I have met throughout the year for their friendship, support, and camaraderie.

In November, we held our Civic Service at the Church, followed by a gathering at the Village Hall. This was a well-attended and meaningful event that brought together many members of the community. More recently, we hosted a successful Broughton Civic Dinner at the Village Hall, where Community Service Awards were presented to Ann Smith and Lynn and Wayne Gammon. Despite recent health challenges, Ann continues to dedicate her time to organising weekly coffee mornings and pensioners' meetings, and it is estimated that her efforts have helped raise over £50,000 for local causes. Lynn and Wayne Gammon were recognised for their outstanding voluntary contributions, including their work with the Wombles, their Christmas lights fundraising, and their involvement with the Brigg Rebels Running Group. The event also raised approximately £1,000 for Tour de Aky, a charity close to the heart of the late Scout Leader Dave Stamp, whose memory it was an honour to recognise. We look forward to hosting a volunteer afternoon tea later this year. My thanks go to everyone who contributed to the success of the Civic Dinner, particularly those who donated raffle prizes.

Finally, I would like to extend my sincere thanks to all Councillors, staff, and volunteers whose hard work and dedication continue to make Broughton such a special place to live.

5. North Lincolnshire Councillors' Reports

To receive a report from the North Lincolnshire Councillors.

Cllr Lee read the following report: -

Date:

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Signed:

Carol Ross and myself Janet Lee have been very busy over the past year working with Broughton Town Council and assisting Broughton residents over queries that they have been dealing with and needed support in getting answers.

We are both delighted that the Multi-Use Games area known as the MUGA is now up and running and is working very well for all the teams and residents that use these facilities.

The Phil Grundy Centre is now at the next stage of development, and work is being progressed to get grants to start the development of the new centre. This may be a long job but everyone on the Council is working to get this progressed as soon as it is possible to do so.

We both must thank our local police team who have been working hard in Broughton area to keep on top of problems that are occurring. Without their assistance Broughton would not be in such a good position as it is now, and we thank, Will, Glen and Shayne.

Carol and I have run very well attended Telephone Surgery's during the year and have helped many residents with their queries.

I attended the Broughton Armistice day to pay our respects on behalf of Broughton residents by laying a wreath and taking a place in the church service that was well attended by all local groups of young and older residents. Carol attended the main local service in Scunthorpe with being the Mayor of North Lincolnshire.

Carol and I were please to attend our current Mayor of Broughton's Louise Price Civic meal with a very good menu of Thai food and locally grown wine from Wressle Vinyard.

We have enjoyed another brilliant Fireworks Night at the Phil Grundy Centre organised by Cllr Senior with a lot of support from members of the Town Council and the events team made up of a very good supporting team. The Broughton Bloomers again supported the evening in providing refreshments and cakes inside the Phil Grundy Centre.

Carol and I are pleased with all the road repairs that have gone on in Broughton and the ward villages, which have helped a lot of people. There is still work to be done but this will happen as soon as possible.

The new burgundy bins have been delivered to residents and any problems encountered by residents we have assisted by getting new bins delivered to those who hadn't got one. The old smaller burgundy bins will be collected as soon as possible, but to keep costs low our drivers and other North Lincolnshire employees will be collecting these as soon as possible.

Carol and I have always been big supporters of Broughton Village Hall, but during the year along with other members of the Village Hall it was decided to ask the Town Council to take over the responsibility of the management of the Village Hall. We look forward to all events taking place to run as well as they always do, especially the good Bingo Evenings and all the coffee mornings and thank the Caretaker for all her work at the village hall, and the assistance with supplying documentation to the Town Council that they required.

Again, this year Carol and I have been again busy with supplying Air Fryers, Slow Cookers and One Cup Kettles being supplied to residents. Any resident who was unable to collect their choice of item from the Brigg Hub was delivered to the resident at a mutually convenient time. This again has proved very successful and residents are enjoying using this equipment.

Carol and I are pleased there are now plans for Traffic Lights to be installed at Broughton & Scawby crossroads on the A18 and we are both working with the Highways to see when this will be progressed.

Carol and I look forward to working with Broughton Town Council in this next year and also assisting Broughton residents with any assistance they require.

Cllr Carter & 1 resident joined the meeting.

6. Humberside Police Report

Cllr Price read out the following report received from PC Hickson & PCSO Moody.

Crime statistics for 20th April 2025 to 20th April 2026. These statistics are limited to the Broughton boundary for the purposes of the annual town meeting.

Theft - 26

Burglary – Business - 2 Burglary – Residential - 9 Harassment - 28

Assault - 24 Public Order - 11

Criminal Damage - 14 Vehicle Crime - 3 Drugs possession – 6

Date:

Signed:

Crime trends within the last 12 months show there has been targets around

1. Theft of motorbikes usually these are targeted from front of properties not particularly locked inside outbuildings.
2. Theft of tools within outbuildings mainly sheds sometimes often unlocked which was highlighted on several occasions from our crime prevention visits.
3. Fraud including but not limited to romance fraud, pre-paid gift cards, text message and phone call scams around family members been in trouble and needing money to bail them out and rogue trading particularly targeting jet washing driveways, cleaning out guttering, roofs, chopping of trees and fencing repairs – This trend is very much apparent now and a lot of work is going on around this including a recent visit to the church coffee morning with trading standards, more dates for the coffee morning in the village hall have been planned and walk arounds with our economic crime unit to educate and safeguard around this.

Agendas of note within the last 12 months

1. There have been several vehicles stop days just on the boundary of us ward at the Ancholme leisure centre these days usually have many partners working alongside us which including trading standards, environmental agency, DVSA, colleagues from serious collisions unit and roads policing. These are usually targeting heavy good vehicles and light goods vehicles due to the reports which we receive in relation to these vehicles often not been fit for purpose whilst on the loads.
2. There was a successful day of action in the Broughton area whereby we worked alongside colleagues from safer neighbourhoods and safer roads Humber targeting speeding drivers and educating HGV drivers and speaking with residents about issues they face in the locality around these issues.
3. We are currently getting around rural landowners to sign them up to our country watch disc system to share information, intelligence and help to support rural crimes including prevention.
4. There have been several weekend patrols throughout the poaching season, summer campaign around the waterways and operation yuletide, operation topaz which incorporates mischievous night, bonfire night and the Christmas festivities.
5. Our policing surgeries are all published via my community alert and police.uk website for the 3 months ahead.
6. Our current ward priorities are HGVs contravening the local traffic order, traffic offences and shop related crimes.
7. We have continued our you said we did approach so please do get in touch if you have any emerging policing issues and we will of course try our best to resolve the incidents and feedback as part of this process. Part of this process also incorporates us physically knocking on doors within an area conducting Humber talking surveys to get the general feel of the public and any issues they are facing.

8. **Broughton Village Hall**

To receive a report about the Hall.

Cllr Price read out the Trustees Report as follows:

Trustee Management Committee – Elected Members

Cllr. Mr KD Portess – Broughton Town Council – Chairman

Cllr. Mrs J Lee – Broughton Town Council – Deputy Chair

Cllr. V Harness – Broughton Town Council – Secretary

Cllr. C E Ross – Broughton Town Council – Treasurer

Management Committee Appointed Members

Mrs M Robinson – Broughton Women's Institute

Cllr. S Carter – Lindsey Lions Assoc

Mrs R Watchorn – VH Parent and Toddler Group

Mrs A Smith – VH Pensioners Group

Mr R Blackburn – VH Dance Group

Mrs C Whyatt – Friday Dance Classes

Mr J Easton – VH Indoor Curling Group

Mrs C Bowness – Amateur Dramatics Group

Date:

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Signed:

Caretaker/Bookings Officer – Mrs Rachael Watchorn
Caretaker/Bookings Email – broughton_villagehall59@outlook.com
Caretaker/Bookings Tel – 07712 165637

Treasurer & Secretary General Email: broughton_villagehall@outlook.com

Broughton Village Hall was established as a Charitable Incorporated Organisation and is registered as such with the Charities Commission under number 521902.

The operating name of the CIO is Broughton Village Hall.

LAND AND BUILDING

The hall was built and opened to the public in 1959 and on completion was conveyed to be held in trust by the Official Trustee of the charity namely Broughton Parish Council (now known as Broughton Town Council)

APPOINTMENT OF TRUSTEES

The Constitution governs the appointment of Trustees and the management of the Charity. Under the constitution there are nine Elected Members and nine Appointed Members if available.

The appointed members must be representatives of one of the following organisations:-

- The Parish Council (Broughton Town Council)
- The Committee of the Royal British Legion
- The Trustees of the Methodist Church
- The Parochial Church Council
- The Committee of the Youth Organisation
- The Committee of the Cricket Club
- The Committee of the Football Club
- The Committee of the Amateur Dramatic Group
- The Committee of Broughton Women's Institute

Although this has changed over time most of the Appointed Members are now representatives of the regular user groups of the hall.

The number of members that shall form a quorum at meetings of the Trustees Management Committee shall never be less than one third of the total number of members registered at that time.

Village Hall Trustees are elected at the Annual General Meeting usually held in September of each year : each Trustee serves for one year and can stand for re-election at the AGM. The Trustees form the Management Committee of the Village Hall which has the power to co-opt further Trustees on an annual basis to fill vacancies.

POLICIES AND PROCEDURES

The following Policies and Procedures are all updated, agreed by the Management Committee and signed by the Chairman and are available for inspection. Is required.

- Health and Safety Policy
- Children's safeguarding Policy
- Young Persons and Vulnerable Adults Safeguarding Policy
- Equal opportunities Policy
- Data Safeguarding Policy
- Financial Policy

HIRING AGREEMENTS

The hiring of the Village Hall by non-regular groups is now strictly subject to a formal Agreement and must be signed by the hirer and a deposit paid at the time of booking. With full payment required at least 7 days prior to the event taking place.

All contact details of all regular user groups are now held by the Bookings Officer and kept private and secure in a locked cabinet.

INSURANCE

Date:

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Signed:

The Hall is insured in respect to property damage (building insurance) with Allied Westminster Insurance.

Our Public Liability and Employee Liability Insurance is also provided by Allied Westminster Insurance.

Both of these policies were renewed in March 2025

SAFETY CHECKS

All of our gas and electric equipment are inspected annually with certificates provided and are all up to date.

Our complete water system is checked on a weekly basis by North Lincolnshire Council and a signed checklist is provided each week for us to keep on file. (held by the Caretaker)

Safety and maintenance checks are carried out on a weekly/monthly basis by the Caretaker and the checklists are retained for future reference if needed.(held by the Caretaker)

GENERAL

The Village Hall now continues to thrive even in this uncertain financial climate, and although we have not been able to achieve everything we were hoping to within this last year we are still hopeful that the majority of our expectations have been met.

The Village Hall continues to be a viable asset to the Town of Broughton and is able to stay afloat due to the combined efforts of the Trustees Management Committee.

A deep clean has been carried out during the month of August, and an efficient management plan has been drawn up for the Caretaker to follow together with the purchase of additional cleaning equipment which will allow her to complete the tasks efficiently.

The improved heating system is now up and running smoothly and the additional joinery works needed have been completed.

With the hall being a key asset for the local community, the Management Committee work hard to ensure it stays viable and available for the purposes intended.

Our hire charges were reviewed earlier in the year and although it was decided to increase the fees, we still are very competitive within the local area.

The Management Committee give their time free of charge and are all very supportive and committed to the additional efforts being made to draw in extra revenue where we can.

Our sincere thanks go to the Broughton Town Council for their continued support, with special thanks and gratitude to our Caretaker/Bookings Officer who ensures the smooth running and maintenance of the hall.

9. Broughton Community & Sports Association

To receive a report about the Association.

Cllr Simpson read the following report:

Summary of the Objects of the Charity as set out in its Governing Document

The objects of the CIO are:

- a) The promotion of community participation in healthy recreation for the benefit of the inhabitants of the Parish of Broughton, North Lincolnshire.
- b) The promotion of the voluntary sector for the benefit of the public of the Parish of Broughton, North Lincolnshire.
- c) The advancement of heritage of the Parish of Broughton, North Lincolnshire for the benefit of the public.

To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our General meetings.

The focus of our activities remains the promotion of community activities and events to benefit the inhabitants of the Parish of Broughton, North Lincolnshire.

We have successfully supported community groups such as the Broughton Runners Group. The 'Broughton Burn' (10k race) the 'Colour Burn' event are examples of this.

We have continued to support Broughton in Bloom and Broughton Wombles.

Date:

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We have built a state-of-the-art floodlit astroturf facility which we hire out to the local community.

We have managed the 'Wressle Oil Community Fund' by granting monies to local groups.

We actively promoted community participation in healthy recreation by using social media to inform the inhabitants of Broughton of groups and events which would benefit them.

We continued to offer support to community groups/events by offering volunteers.

10. Broughton Allotment Association & Leisure Gardeners

To receive a report about the representative of the Association.

Sue Turner read out the following report:

At present Broughton Allotments have 91 plots, 85 of which have been rented. So, we are now operating at around 94% occupancy. The new members are getting stuck into their plots, and it will be difficult to identify the best newcomer at this rate.

We also have full occupancy of the raised beds, which we are very proud of, so things at present are looking good for us. It is a requirement that all plot holders have public liability insurance. For an extra £3.50 on top of the £5 membership the Association can provide this from the National Allotment Association. I can confirm that all but two plot holders have taken this opportunity and we are in touch with the last two people to sort this.

We have had another year incident and accident free, and all relevant Health and safety documents reviewed and updated where required. BTC have helped with these by reviewing and helping with their sign off.

The association is still taking control of onsite vermin, and the rat community has been greatly reduced.

We have a great social side at the allotments, and this year, with the help of a grant from Wressle Oil we have completed the composting toilet and the cabin and storeroom containers have been enhanced with log lap timber and a tiled roof. As an addition an outdoor kitchen has been incorporated, and we now have monthly social events that help to get the members together and are proving to be very popular. Bacon and Sausage Bap Sunday is a great success. A talented artist who also is a member has created our own sign for the front gate incorporating what three words in case of emergencies. We have also replaced all the plot numbers using materials supplied by another member.

The Association is also planning a trip around Scawby Hall, with future away days planned - Wressle Vineyard is a potential future trip out. This also helps to support our local attractions.

We are in a healthy place financially, this has been helped by holding coffee mornings at the village hall, this year we have already had one in January, with another one planned for September. We intend to use funds from this to purchase wooden benches.

The grant money has been fully used to help with the cabin enhancement, some of the association funds are now being used to complete the upgrade of the store cabin. We also intend to have a morning to repair the potholes in the access road using a couple of tons of slag dust provided by another member.

And finally, we have an open day planned at the allotment for the 19th of July.

12. Open Forum

To discuss any items raised by Parishioners.

No further items raised.

13. Closure of Meeting

To note the time the Annual Town Meeting closed.

The meeting ended at 7pm.